

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – January 21, 2020– 4:30 P.M.  
1<sup>st</sup> Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Ed Ottesen, Terry Stevens, Susan Price, Alice Rohret, and Maddie Morehouse.

Commission Member(s) absent were: Nick Hedrick.

Others Present: John Dornoff – Planning Staff; and Ed Gallagher – Grout Liaison.

**Approval of Agenda**

***Motion made by Morehouse, seconded by Rohret to approve the agenda of the January 21, 2020 regular meeting. Motion carried unanimously.***

**Approval of Minutes**

***Motion made by Price, seconded by Rohret to approve the minutes of the December 17, 2019 meeting. Motion carried unanimously.***

**Oral Presentations**

No Presentations

**Hearings**

**Request for a Certificate of Economic Hardship to allow demolishing a “A” rated property at 5640 Foulk Road.**

Dornoff read the staff report.

Ottesen stated that the building probably lost integrity due to the loss of windows and other trim pieces.

Tim Brustkern, 5422 Foulk Road stated that the home has not been lived in for many years and vermin and animals are using the home. He stated that it is his property and he should not need a permit to do work on his property.

Morehouse asked for clarification on what will happen if the request is denied and why is the difference between Certificate of Appropriateness and Certificate to which Ottesen explained the difference.

Price asked when the windows were removed to which Brustkern responded 3 weeks.

It was noted that the windows were tall and narrow so they were probably original.

***Motion made by Rohert, seconded by Price to approve the Certificate of Economic Hardship on the condition that pictures be taken of the project. Motion carried unanimously.***

### **Request to apply for a Community Foundation Grant**

Discussion on what projects to include in the grant request including Church Row Neighborhood Association and finishing the Triangle.

Ottesen stated his thoughts that the commission should go for all it can to which Morehouse stated in her experience in dealing with grants that the commission should try to get its foot in the door then expand.

***Motion made by Stevens, seconded by Price to apply for a Community Foundation Grant to pay for a historic survey and oral histories of the remaining portion of the triangle neighborhood. Motion carried unanimously***

### **Approval of letter for Highland Neighborhood Property Owners**

***Motion made by Sue, seconded by Rohret to approve the Highland Neighborhood Property Owners letter with changes proposed by Ottesen. Motion carried unanimously.***

### **Reports**

#### **1. Main Street**

Funky Junkaloo will be held on March 21<sup>st</sup> and 22<sup>nd</sup> at the convention and Main Street has a contract through 2021 to use the convention and if it continues beyond that will depend on the new operators of the Convention Center.

Fridayloo will be returning to Lincoln Park this year.

#### **2. Silos and Smokestacks.**

Signs went up at their new location and they have moved in.

#### **3. Grout Museum**

Garden show will be held in June.

Remember the Ladies dedicated to the 19<sup>th</sup> Amendment will open on February 8<sup>th</sup>.

March to October there will be presentation on political interest.

Friends of the Grout St. Patrick's Day Brunch will be March 15<sup>th</sup>.

#### **4. Building Update**

No Updates

#### **5. Project Update**

Contractors looking to finish by the end of spring.

#### **6. Highland**

No Updates

#### **7. Walnut**

Boys and Girls club has been dedicated.

### **Discussion Items/Possible Action Items**

#### **1. HPC Awards Banquet**

Suggestion for awards include the people doing the Bakery building on Commercial Street.

Dornoff is working on the power point.

Dornoff noted the cost of catering has gone up substantially and it cannot continue without some type of change or sponsor.

Commission members may bring food for the banquet.

#### **2. School Art Project**

Stevens said the project is going well with the Center for the Arts, the Library, and the School District all on board for the project.

Discussion on working with teachers to get the word out. Morehouse stated she could get the flyers sent to the Cedar Valley Catholic Schools.

#### **3. Waterloo Most Endangered Buildings List 2020**

Dornoff suggested some buildings including ones that are underused so the commission can gradually move to being proactive instead of reactive when it usually too late.

#### **4. Main Street Waterloo Collaboration**

Ottesen discussed the possibility of working with Main Street and discussed ideas.

#### **5. Preservation Iowa June 4-6 Dubuque**

Dornoff noted that he will be speaking at the conference and Rohret stated that her husband and

her will be attending the conference.

**6. City Owned Properties/Demo List**

Dornoff discussed what happened in dilapidated housing the last couple of months.

**7. Dilapidated Housing Sub-Committee**

Dornoff sent an email to set up a time to start the sub-committee.

**8. Action Plan**

Ottesen said that there should be a goal of getting the design guidelines by the end of the year. Also, move up the dates when it comes to creating to community partners.

Commission also discussed having a fundraiser such as doing the post cards again.

Dornoff noted that with Highland being a 501(c)3 now the commission could work with the neighborhood to create the post cards and split the revenue.

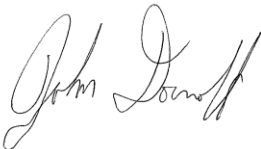
**Other Discussion:**

None

**Adjournment**

***Ottesen adjourned the meeting at 6:15p.m.***

Respectfully submitted,

A handwritten signature in black ink that reads "John Dornoff". The signature is written in a cursive style with a large initial "J" and "D".

John Dornoff  
Planner I