

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – February 19, 2019– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Jaacks, Ottesen, Stevens, Price, and Morehouse.

Commission Member(s) absent were: Jenson and Miller.

Others Present: Pat Morrissey – City Council Representative and John Dornoff – Planning Staff.

Approval of Agenda

Motion made by Price, seconded by Morehouse to approve the agenda of the February 19, 2019 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Price, seconded by Morehouse to approve the minutes of the January 15, 2019 meeting. Motions passed unanimously.

Hearings

No hearings.

Reports

1. Main Street

There was no design reviews in the past month.

The major topic of discussion is the watering of the flowers in the downtown area. Last year there was no reliable source of volunteers to insure that the flowers get watered which must be done once per day.

2. Silos and Smokestacks.

No Report.

3. Grout Museum

The Grout museum is interested in teaming with the commission for the annual awards banquet.

4. Building Update

There has been a radio and television article about the Central Battery building that is on the Iowa Most Endangered List.

5. Project Update

The Walnut survey is currently being reviewed by SHPO and should be going to the State Nomination Review Committee in June. The contractor is looking to have a public hearing on the matter in April or May.

Dornoff put in about 60 hours into doing research reports for Smokey Row in January and that both volunteer and staff hours is over what is required for the grant. The final public hearing for the Smokey Row survey will be the month that the Walnut survey is not.

The contractors for the Civil Rights grant project were in town in early February and met with city staff after they had spent the day doing research at the Grout Museum.

6. Highland

No report.

Discussion Items/Possible Action Items

1. Banquet 2019

May 8th will be the date of the banquet for 2019.

Morehouse will contact a “Moment in Time” to get catering information from them.

2. Possible Award Winners

The Courier had an article requesting nominations for award winners for this year. Nominations will be taken until the end of March 1st and the commission will make their decision at the next meeting.

3. School Art Project

Stevens has contacted the school district about fliers and noted that there will not need to be separate Bosnian and Spanish versions like last year. Discussion on whether to include Expo since they do have some middle school students.

4. Preservation Iowa

Preservation Iowa Summit will be from June 6 to June 8th, 2019 in Newton, Iowa

5. Design Guidelines

The design guidelines were approved by council on January 22nd, the commission will take up the new set of guidelines starting in June.

6. City of Waterloo Most Endangered Properties List for 2019

The list will be up for approval next month.

7. City Owned Properties/Demo List

There is discussion on the city taking the Central Battery building then possibly selling it to JSA.

8. Action Plan

Dornoff updated the action plan and the commission will start reviewing it next month.

9. Website Update

The FAQ's have now been posted on the website and the website has been getting complements.

Dornoff stated that he has the awards pictures almost ready to be posted but is trying to make them perfect first.

10. FAQ's

No additions to the FAQ's have been suggested.

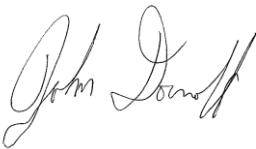
11. Maps and Publications

Dornoff stated that working on the maps and publications has taken a back seat due to the research summaries for the Smokey Row survey and probably will not get back to them until June.

Adjournment

Ottesen adjourned the meeting at 5:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "John Dornoff". The signature is written in black ink and is positioned above the typed name.

John Dornoff
Planner I