

**WATERLOO HISTORIC PRESERVATION COMMISSION MINUTES  
REGULAR MEETING – MARCH 15, 2022– 4:30 P.M.  
The meeting was held in the City Council Chambers and via Zoom.**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:33 p.m.

Commission Members present were: Ed Ottesen, Nick Hedrick, Mathew Gilbert, and Susan Price.

Commission Member(s) absent were: Terry Stevens.

Others present: Adrienne Miller and Lexi Blank – Planning Staff; Ed Gallagher – Grout Museum Liaison, and 1 citizen.

**Approval of Agenda**

*Motion made by Hedrick, seconded by Price, to approve the agenda of the March 15, 2022, regular meeting. Motion carried unanimously.*

**Approval of Minutes**

*Motion made by Hedrick, seconded by Price to approve the minutes of February 15, 2022. Motion carried unanimously.*

**Oral Presentations**

There were no oral presentations.

**Hearings**

**There were no hearings.**

**Building Consultation**

Brock Weliver from 159 Prospect Avenue

- Looking to pain and add new windows.
- Commission said to paint 1 to 3 colors, replace with something of character instead of new material.
- Looking to do wood windows with vinyl on the outside and wood on the inside.
- Landscaping updates.
  - Fences but not much for landscaping.
- More worried about house/fences than the sidewalk.

Maintain character on the outside more than on the inside

**Reports**

**1. Main Street**

Ottesen noted there was an email from Jessica asking for volunteers.  
Price volunteered to help with Main Street on April 21<sup>st</sup>.  
Sullivan Brothers Plaza on the Design Board Discussion.  
Tour D’Loo is coming up, among other events.

**2. Silos and Smokestacks.**

No Report

**3. Grout Museum**

Gallagher stated that everyone should see the planetarium.  
There will be no St. Patrick’s Day brunch.  
Project to move the entrance to the back.

**4. Building Update**

No Report.

**5. Project Update**

No Report

**6. Highland**

No Report

**7. Walnut**

Discussion with an architect to join the commission.

**Discussion Items/Possible Action Items**

**1. HPC Awards Banquet 2022**

Hedrick noted that bids for the catering have been slow to come in.

Speaking Volunteers:

Most Endangered Buildings – Pat Morrissey

Past Award Winners – Mathew

Presentation of Awards – Ed

Everyone to Greet arrivals.

**2. School Project**

JSA has been contacted and said they would donate to the awards.

**Other Discussion:**

We need more commissioners.

Need to be gender-balanced.

As for a representative from Church Row?

Other neighborhood Associations.

Around Kingsley School.

**Adjournment**

*Ottesen adjourned the meeting at 5:02 p.m.*

Respectfully submitted,

A handwritten signature in cursive script that reads "John Dornoff".

John Dornoff  
Planner II