

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – March 19, 2019– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Ottesen, Stevens, Miller, Rohret and Morehouse.

Commission Member(s) absent were: Jenson.

Others Present: EJ Gallagher – Grout Liason, Pat Morrissey – City Council Representative and John Dornoff – Planning Staff.

Alice Rohret was welcomed as the newest member of the commission.

Approval of Agenda

Motion made by Stevens, seconded by Miller to approve the agenda of the March 19, 2019 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Morehouse, seconded by Stevens to approve the minutes of the February 19, 2019 meeting. Motions passed unanimously.

Hearings

Nomination of Annual Award Winners

The commission discussed the number of award winners

Motion made by Stevens, seconded by Morehouse to nominate the following for awards in 2019: The Smokey Row three: Orrin Miller, Tim Kuhlmann, and Sue Pearson; Judy and Dean Toepfer; the Courtyard by Marriott Tech Center, and the Hotel President. Motion carried unanimously.

Approval of the City of Waterloo Most Endangered Building List for 2019

Motion made by Morehouse, seconded by Stevens to approve the list of the Most Endangered Buildings for 2019. Motion carried unanimously.

Approval of the Map of National Register Buildings and Districts in Waterloo

Dornoff noted that there is a minor correction needed in the numbering that will be corrected before it is posted.

Motion made by Morehouse, second by Rohret to approve the Map of National Register Buildings and Districts in Waterloo. Motion carried unanimously.

Reports

1. Main Street

There was 2 design reviews last month. Funky Junk also will be this weekend March 23rd and 24th at the 5 Sullivan Brothers Center. Fridayloo's and My Waterloo days will be coming up soon. Main Street is still looking for volunteers to help out this year.

2. Silos and Smokestacks.

No Report.

3. Grout Museum

The Grout had their board meeting last week.

The Friends of the Grout had their annual St. Patrick's Day breakfast on March 17th which went well despite the power outage.

4. Building Update

Morrissey noted that there is money to fix up the Dunsmore House in the CIP.

5. Project Update

Dornoff stated that there will be a public hearing on April 16th from 6:00pm to 8:00pm at the Law Court Theater at the Center for the Arts for the Walnut National Register of Historic Places Nomination. A representative from the consultant will be present to make a presentation and answer questions. Dornoff will be mailing a notice letter to home owners in the potential district about the meeting.

The Smokey Row survey is almost done. There will be a meeting on April 4th from 6 to 7pm at Jubilee UMC Resource Center to discuss this and other projects and how being a historic district will affect homeowners.

Dornoff noted that the consultants for the Civil Rights Project were in town a few weeks ago researching information at the Grout Museum. They met someone whose family grew up in the Smokey Row area.

6. Highland

Miller said that the neighborhood plans to get the plaques up once the weather is better.

Discussion Items/Possible Action Items

1. Banquet 2019

May 9th will be the date of the banquet for 2019. A "Moment in Time" has not returned calls to Morehouse about catering the event and will look for alternatives if they cannot do it.

Morehouse also asked if there should be a cash bar and consensus was yes. Morehouse volunteer to do the review of 2018 for the event. Dornoff said he would do the introduction if no one else volunteers on the other items. Stevens will do the School Art Project winners.

2. School Art Project

Stevens has contacted the school district about fliers and noted that there will not need to be separate Bosnian and Spanish versions like last year. Discussion on whether to include Expo since they do have some middle school students.

3. Preservation Iowa

Preservation Iowa Summit will be from June 6 to June 8th, 2019 in Newton, Iowa

4. Grants

Dornoff noted that there will be grants coming up very shortly so it will be important to decide on projects and grants.

5. City Owned Properties/Demo List

Morrissey noted that the demolition public hearing was pulled from the last city council meeting and some of the buildings need to come down.

6. Action Plan

The commission will need to start updating and working on the action plan in June.

7. Website Update

Due to busy budget hearings update have been put off but will start up again next week.

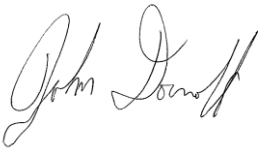
8. Maps and Publications

Dornoff said that once the National Register map is up on the website and available for publication, he will move onto the next map project. He mentioned in previous meetings that he has heard that the Cedar Valley Historical Society has done some maps but has not seen any.

Adjournment

Ottesen adjourned the meeting at 5:30 p.m.

Respectfully submitted,



John Dornoff
Planner I