

**WATERLOO HISTORIC PRESERVATION COMMISSION MINUTES**  
**REGULAR MEETING – MAY 18, 2021– 4:30 P.M.**  
**Meeting was held by Zoom online meeting application**

Hedrick called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:32 p.m.

Commission Members in attendance were: Ed Ottesen, Susan Price, Matthew Gilbert, and Nick Hedrick.

Commission Member(s) absent were: Alice Rohret and Terry Stevens

Others present: John Dornoff – Planning Staff; Pat Morrissey – City Council Liaison; and El Gallagher – Grout Museum Liaison

**Approval of Agenda**

*Motion made by Hedrick, seconded by Price to approve the agenda of the May 18, 2021 regular meeting. Motion carried unanimously.*

**Approval of Minutes**

*Motion made by Hedrick, seconded by Price to approve the minutes of the April 20, 2021 meeting. Motion carried unanimously.*

**Oral Presentations**

None

**Hearings**

- 1. Request by Amie Rivers for a Certificate of Appropriateness to allow for new fence located in the back yard of 117 Alta Vista.**

Dornoff read the staff report.

Gilbert said he did not see a problem with the fence where it is proposed.

Ottesen asked if it was possible to put wood facing toward the street.

Dornoff said that he thought that the black vinyl fence would look better than a standard chain link fence.

*It was moved by Hedrick, seconded by Gilbert, to approve the request by Amie Rivers for a new 5' fence located at 117 Alta Vista. Motion passed unanimously.*

- 2. Request by Michael & Solveig McNamee for a Certificate of Appropriateness to replace 3 existing vinyl windows with new windows at 1155 Independence.**

Dornoff read the staff report.

McNamee noted he now needs to replace 10 windows not 3.

McNamee stated that the vinyl windows would be more efficient than wood to which Ottesen commented that it would depend on the windows themselves. Ottesen also noted that the windows will look closer to the windows the house would have had when it was built.

*It was moved by Hedrick, seconded by Price, to approve the request by Michael & Solveig McNamee for 10 new windows. Motion passed unanimously.*

**3. Request by Sohyun Meachum for a Certificate of Appropriateness to allow for a new 24' X 24' garage located at 127 Alta Vista.**

Dornoff read the staff report.

Dornoff also noted that the contractor for the garage – Action garage has done garages in the neighborhood before and is familiar with the rules. Meachum stated that they plan to have one garage door to which Ottesen stated it will be facing the alley so the public won't see it along the street. Meachum also stated that the garage will be moved to the east and will be less visible to the street than the original garage was.

*It was moved by Hedrick, seconded by Price, to approve the request by Sohyun Meachum for a new garage at 127 Alta Vista. Motion passed unanimously.*

**1. Request by Agnes Kress for a Certificate of Appropriateness replacement of windows and repainting the exterior of house and garage at 1011 Steely Street.**

Dornoff read the staff report.

Kress went over her plans. Hedrick asked if the new colors on the home would be the same to which Kress responded yes. Gilbert asked if the garage door was being painted to which Kress stated she has not thought about it.

*It was moved by Gilbert, seconded by Hedrick, to approve the request by Agnes Kress for new windows and painting at 1011 Steely Street. Motion passed unanimously.*

**Building Consultation**

None

**Reports**

**1. Main Street**

Ottesen stated that there has been multiple design reviews over the last month. He also noted that the first Fridayloo in more than a year was last Friday and by all accounts was very successful. Ottesen also said that Main Street is looking for volunteers for a Clean Sweep project in downtown.

**2. Silos and Smokestacks.**

No Report

### **3. Grout Museum**

Written report by Ed Gallagher.

The Imaginarium which has been closed for pump repairs will open in June. The Museum will again hold summer camp programs for students in four-day sessions starting on June 1 through July 30. The camp's subjects and age range for campers can be obtained from the Museum. Camps will include two-hour morning and two-hour afternoon program with extended care provided for children enrolled in both programs.

Current temporary exhibits at the Grout include Doctors and Nurses as Rescuers in Humanitarian Crises (through June 19), Desert Storm: Thirty Years Later (Through August 7) and Remember The Ladies: The Path to Suffrage (through September 4).

A newly renovated planetarium is being constructed and will be named the Norris Corson Planetarium. It will include new seating, a star projector and upgraded lighting and sound systems. Projected opening is for this Fall.

The Friends of the Grout Historic Houses is hosting its Annual Garden Tour on Saturday, June 19 from 1 p.m. to 5 p.m.. Seven gardens at six homes and at the Arboretum will be featured. Tickets (\$10 per person) can be purchased in advance or at each garden site (covers the entire tour).

### **4. Building Update**

Morrissey has talked to multiple people including Paula Mohr about the Dunsmore house. Morrissey stated that he has a vision for the house and has talked to about 35 people who are supportive of the project and is looking to do a friend group similar to the Gilbertville Depot friends group. Morrissey is starting up a steering committee and is looking for people who may be interested in being on the steering committee and asked about the current status of the African-American Museum to which Gilbert responded that the museum is now part of 24/7 black but there is not a lot of action on it right now.

### **5. Project Update**

Dornoff noted he has not heard from the consultant in a couple of months and is displeased with the lack of communication and just wants the project to finish so the commission can move on.

### **6. Highland**

There is a few houses in the neighborhood for sale but one on Steely sold in 8 hours.

### **7. Walnut**

Gilbert stated a planning team has been put together that includes the Walnut Neighborhood Association, IDM, and community members to create a plan for the Walnut Baptist Church.

## **Discussion Items/Possible Action Items**

### **1. HPC Awards Banquet 2021**

Hedrick stated that any Thursday in September would work. Commission members discussed various dates and thought that September 30<sup>th</sup> would work best.

### **2. Possible Award Winners**

Dornoff went over the categories for possible award winners but noted it is often difficult just to find appropriate award winners and there is rarely any nominations from the public.

### **3. School Project**

No report.

### **4. Main Street Collaboration**

Ottesen stated that Main Street was very happy with the write ups done about various historic buildings in the Main Street area.

### **5. Other Collaboration List**

Gilbert suggested collaborating with the Youth City Council, Youth Art Team, and Experience Waterloo.

### **6. Demolitions/City Owned Properties**

Dornoff stated that the city is not acquiring a lot of properties right now and there is a big focus on demolishing existing buildings none of which are “A” buildings except for 928 Mulberry that was sold to David Deeds.

### **7. Action Plan**

Dornoff stated that Paula Mohr was impressed with the Action Plan but would like to see more come out of the goals although she understands that things have been difficult over the last year. Gilbert stated that the commission needs to have better measurements for the action plan.

## **Design Guidelines**

No Action.

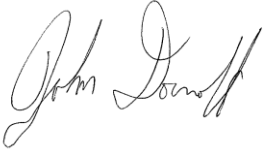
## **Other Discussion:**

None

**Adjournment**

*Ottesen adjourned the meeting at 5:36p.m.*

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Dornoff".

John Dornoff  
Planner I