

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – June 16, 2020– 4:30 P.M.
Meeting was held by Gotomeeting online meeting application**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance electronically were: Terry Stevens, Ed Ottesen, Mathew Gilbert, Susan Price, Alice Rohret, and Nick Hedrick.

Commission Member(s) absent were: none

Others Present electornically: Pat Morrissey – City Council Liaison, John Dornoff – Planning Staff; Ed Gallagher – Grout Liaison; and Jessica Stakey applicant.

Approval of Agenda

Motion made by Hedrick, seconded by Price to approve the agenda of the June 16, 2020 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Rohret, seconded by Hedrick to approve the minutes of the May 19, 2020 meeting. Motion carried unanimously.

Oral Presentations

No Presentations

Hearings

- 1. Request by Jessica Stakey for a Certificate of Appropriateness for a new retaining wall and fence located at 100 Highland Blvd.**

Dornoff read the staff report.

Stakey showed pictures of the work she would like to do.

Price asked for more details on the retaining wall to which Stakey explained what the wall would look like and it was to control soil erosion.

Hedrick asked for additional information on the fence to which Stakey explained the type of fence that will be used and that it would be stained.

Motion made by Hedrick, seconded by Rohret to approve a Certificate of Appropriateness. Motion carried unanimously.

Building Consultation

No consultations.

Reports

1. Main Street

Ottesen reported Main Street Design Review approved the signs from the new Best Western at the former Ramada Hotel.

Two businesses requesting patios were approved.

JSA is rehabilitating a property at Jefferson and West 5th Street.

Businesses are starting to open up again.

Main Street is looking for a one hundred \$100 donations.

Fridayloo should be back in July if not this month.

2. Silos and Smokestacks.

No Report

3. Grout Museum

The museum reopened for members on June 2nd and to the general public on June 9th.

Existing Displays will stay longer due to the closure.

The annual house tour has been cancelled.

4. Building Update

The future of the Courier buildings are uncertain.

Dornoff noted that the former Montgomery Wards building is a Georgian example that Wards built between 1931 and the start of WWII. There is very few examples left with one of the most prominent example being one in Dearborn, Michigan that was torn down in 2016.

5. Highland

The neighborhood association met last week.

National Night Out has been moved to October due to the COVID-19.

New directories have been published and Hedrick will get one to Dornoff for reference.

6. Walnut

Rohret reported that the two Sears & Roebuck houses have been refurbished at 312 and 314 Clay streets.

Discussion Items/Possible Action Items

1. Preservation Iowa

Rohret stated that several meetings had issues but the meetings she could attend were interesting

including how older buildings could reduce carbon footprint better than a new home.

Dornoff stated that he attended multiple sessions including one discussing Iowa City that has 8 historic districts and 5 conservation districts. Conservation districts have to follow the historic design guidelines. They also send out letters on a yearly basis to homeowners. They have a budget for travel, letters, and to help with grants.

Mt. Vernon has a budget of \$6750.

2. Historic Storyboard Maps

Dornoff went over the storyboard maps that is being developed that will include walking and other tours.

3. HPC Awards Banquet 2021

Hedrick is waiting to hear back from the Grout with a specific date for next year.

4. School Art Project

Will work with the school district when school resumes.

5. Action Plan

Dornoff noted some dates have been changed to next year but the commission could be contacting possible organizations to collaborate by phone.

Other Discussion:

Morrissey went over his presentation at the June Planning and Zoning Commission meeting. Commission needs to look outside the box for ideas.

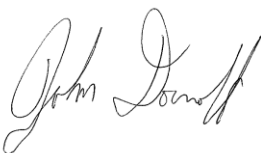
Maybe have a fundraising drive – Morrissey will discuss with city attorney.

Morrissey and Ottesen asked Dornoff to set up a meeting with Noel Anderson to discuss the Dunsmore house.

Adjournment

Ottesen adjourned the meeting at 5:15p.m.

Respectfully submitted,



John Dornoff
Planner I