

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – June 18, 2019– 4:30 P.M.  
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Ottesen, Miller, Hedrick, and Morehouse.

Commission Member(s) absent were: Price, Rohret & Stevens.

Others Present: Ed Gallagher – Grout Museum, Pat Morrissey – City Council Representative, John Dornoff – Planning Staff and Chris Fischels – CRF Rentals

**Approval of Agenda**

***Motion made by Hedrick, seconded by Miller to approve the agenda of the June 18, 2019 regular meeting. Motion carried unanimously.***

**Approval of Minutes**

***Motion made by Morehouse, seconded by Hedrick to approve the minutes of the May 21, 2019 meeting. Motions carried unanimously.***

**Hearings**

**Request by CRF Rentals for a Certificate of Appropriateness for replacement windows at 1212 Vine Street.**

Dornoff read the staff report.

Fischels explained that he bought the house in foreclosure and is trying to fix it up. The windows need to be replaced and will be replaced by vinyl. The outer storm windows will stay.

Hedrick asked when the completion date will be and Fischels estimated about 90 days.

Morehouse noted that the outside of the windows would remain the same. Ottesen asked if it would make a difference if the storm windows were not staying.

***Motion made by Miller, seconded by Morehouse to approve the request by CRF Rentals for a Certificate of Appropriateness for replacement windows at 1212 Vine Street. Motion approved 3-1 (Ottesen).***

**Reports**

**1. Main Street**

Design review had 4 reviews all of them tabled mostly for outdoor seating.

They are moving forward with revising the Design Guidelines and now looking at Parklets.

BBQ Loo will be coming up and My Waterloo Days was successful.

## **2. Silos and Smokestacks.**

No Report.

## **3. Grout Museum**

The Grout Board will not be meeting this month.

Still looking for homes for this year's home tour as they would like to see more homes.

## **4. Building Update**

Dornoff noted that the funding for the Dunsmore House is for rehabilitation if a willing organization can be found to work on the house.

Dornoff said that there is a party interested in the Rath but there may be complications. Ottesen stated that he hopes any project includes immediate stabilization of the building.

## **5. Project Update**

The Walnut National Register Nomination went before the State Nomination Review Committee on June 14<sup>th</sup>. The committee wanted to see some minor changes then it will be submitted to the National Park Service.

## **6. Highland**

Miller said the plaques have been put up on the pillars on Highland and a celebration will be held the next day on June 19<sup>th</sup> to celebrate the new plaques.

### **Discussion Items/Possible Action Items**

#### **1. Library Presentation**

Andrew Ball from AHTS Architecture will be doing his tax credit presentation.

#### **2. Preservation Iowa**

Dornoff went over the presentation he attended including the CLG round table.

- CLG Grant will be due on September 6<sup>th</sup>.
- Need succession planning in the leadership positions of the commission.
- Videos about historic preservation have been popular.
- Coloring books.
- Have commissioners meet with city council members.

- Commissioners may want to consider running for public office.
- Packet to city council members?
- Historic walks.
- Iowa City is doing podcasts.
- Newton has a micro grant program for their downtown area that is a 1 to 1 match and is cooperate effort between Main Street and the Newton Planning Department. To receive grants applicants must follow design guidelines.
- Newton has received 8 CLG Grants
- Newton lost their largest employer Maytag when the company was bought out by Whirlpool in 2006.
- Today has more jobs than when Maytag dominated the city.
- Historic Preservation is part of their comprehensive plan.
- Celebrate little successes.
- City has not lost population despite the loss of Maytag.

### **3. Grants**

As noted the CLG Grant will be due on September 6<sup>th</sup> so the commission should decide in the July meeting on what the pursue.

### **4. Design Guidelines**

Dornoff noted Rohret has concerns about going over the Design Guidelines along and would like to team up.

### **5. Action Plan**

Need to look at the action items that will be coming up before the end of the year.

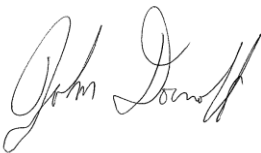
### **Other Discussion:**

Morrissey said he would like to see Anderson come to a meeting every few months to show that he does care about historic preservation.

### **Adjournment**

*Ottesen adjourned the meeting at 5:24 p.m.*

Respectfully submitted,



John Dornoff  
Planner I