

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – July 16, 2019– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Ottesen, Price, Rohret, Miller, Hedrick, and Morehouse.

Commission Member(s) absent were: Stevens.

Others Present: Ed Gallagher – Grout Museum, John Dornoff – Planning Staff and Dr. Jane Lindaman – Waterloo Public Schools.

Approval of Agenda

Motion made by Price, seconded by Hedrick to approve the agenda of the July 16, 2019 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Hedrick, seconded by Morehouse to approve the minutes of the June 18, 2019 meeting. Motions carried unanimously.

Hearings

Request by Waterloo Public Schools for a Certificate of Economic Hardship in order to demolish a house at 5643 Kimball Avenue.

Dornoff read the staff report.

Dr. Lindaman explained the background on how they acquired the house and why they wish to demolish it. She also explained the process the school has gone through to try to sell the house.

Dornoff noted that Noel Anderson asked Buzz Anderson who has proposed a housing development around the Orange School if he would be willing to take the building and have it as a cornerstone of his development.

Commissioners suggested that the school district contact JSA Development for suggestions.

Dr. Lindaman stated that they are not looking to do anything until fall so the commission could put this off until the school district could reach out to more people.

Motion made by Miller, seconded by Rohret to table the request by Waterloo Public Schools for a Certificate of Economic Hardship to demolish a house at 5643 Kimball Avenue. Motion approved unanimously.

Application for the 2020 CLG Grant

Dornoff noted that the commission had talked about expanding the existing Triangle study or moving over to the Church Row Neighborhood.

Motion made by Price, seconded by Hedrick to apply for the 2020 CLG Grant with the purpose of doing the next phase of the Northeast Triangle area. Motion passed unanimously.

Reports

1. Main Street

There was 6 or 7 design reviews this month.

Last Friday (July 12) there was a successful FridayLoo.

Marketing study currently being done.

2. Silos and Smokestacks.

No Report.

3. Grout Museum

The historic home tour will be in August and will feature the home of commission member Hedrick and the Courtyard by Marriott at Techworks.

4. Building Update

No update.

5. Project Update

The Walnut National Register Nomination went before the State Nomination Review Committee on June 14th. The committee wanted to see some minor changes then it will be submitted to the National Park Service. Dornoff talked to the contractor and they stated that they should have the changes done in the next couple of weeks.

Dornoff also noted that there is a concrete block commercial building at 515 Almond that has been bought by Habitat for Humanity. They are looking to demolish the building to build a house. Dornoff talked to the contractor and they felt despite the building being listed as contributing that demolishing the house would not affect the district and in fact a house would be more in character for that sight since there used to be house there before it was demolished and the commercial building put there in the 1950's.

The contractor on the Northeast Triangle survey is currently working on the changes requested by SHPO and should have the final report shortly.

The contractor on the Civil Rights project is continuing their research.

6. Highland

Miller and Hedrick said that the home at 204 Alta Vista is not being maintained and the lawn is getting very high. Dornoff said he would notify code enforcement about it and email Miller about the ownership. Miller noted that this home has a 3rd level ball room.

Discussion Items/Possible Action Items

1. National Night Out August 6th

The Annual National Night Out will be held on August 6th.

2. Library Presentation

Dornoff reported that not only will the commission be holding a presentation on October 8th at the library featuring Andrew Ball talking about tax credits but will also have another session on Wednesday, October 30th. Dornoff suggested a session discussing what improvements homeowners can do to their homes.

3. Design Guidelines

Ottesen handed out information on Masonry from both the Commission's guidelines and from the Secretary of the Interior standards to compare the differences.

4. Iowa Most Endangered Building List 2020

Dornoff noted that the commission was leaning toward nominating the Courier buildings for 2020, but for commissioners to keep their eyes out on other buildings that should be on the list.

5. City Owned Properties/Demo List

Dornoff said that the Castle Apartments should be coming down soon, but there is not a lot on the current list of 657A properties that should be of concern.

6. Action Plan

Dornoff noted he has updated the Action Plan and the commission should look at what needs to be done over the next six months.

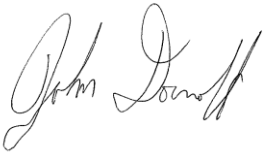
Other Discussion:

None

Adjournment

Ottesen adjourned the meeting at 5:24 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Dornoff".

John Dornoff
Planner I