

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – September 17, 2019– 4:30 P.M.
Mollenhoff Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Ottesen, Price, Rohret, Stevens (arrived at 4:45pm), and Hedrick.

Commission Member(s) absent were: Miller and Morehouse.

Others Present: Pat Morrissey – City Council Liaison; John Dornoff – Planning Staff and Ed Gallagher – Grout Museum Liaison.

Approval of Agenda

Motion made by Price, seconded by Rohret to approve the agenda of the September 17, 2019 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Hedrick, seconded by Price to approve the minutes of the August 20, 2019 meeting. Motions carried unanimously.

Hearings

No hearings.

Oral Presentations

Morrissey drove by the Dunsmore house and said it is getting worse. Met with Wickersham from the Community Foundation who stated that they are awarding money for the area of historic preservation but currently they are not getting a lot of applications.

Gallagher asked what would happen to the building if it was restored.

Ottesen said that was part of the problem was finding a use for the building.

Deadline for the Community Foundation grant is October 1st.

Reports

1. Main Street

October 3rd will be Tour d’Loo which will include 13 sites.

Friday ‘loo has ended for the year but Main Street is starting to work on next year.

Main Street has introduced new branding.

Winter Wonder'loo will be the Saturday after Thanksgiving when Shop Small starts.

First event of the new year will be Funky Junkaloo in March.

2. Silos and Smokestacks.

The have started work on their new location.

3. Grout Museum

The historic home tour on August 24th was successful with comparable crowds to last year. There was compliments about the variety of homes on this year's tour.

4. Building Update

300 Commercial is progressing. No update on the Rath Building.

5. Project Update

Dornoff talked with the consultants from the Civil Rights project and they are hopping to have a public hearing and Dornoff told them that the November HPC meeting would work better than October due to the Library Presentations.

6. Highland

There are some homes up for sale in the neighborhood.

Discussion Items/Possible Action Items

1. Library Presentations

October 8th will be the presentation from Andrew Bell on Tax Credits.

The October 30th presentation will focus on buildings that have been lost
Buildings that can be talked about: Paramount Theater, Bickley Mansion, Klinefelter's Livery Stables, shops of the Illinois Central Railroad, Sullivan House, Buildings around the convention center, and other retail buildings lost in the downtown area.

2. School Art Project

Stevens has contacted the schools and gotten a positive response from them. However, for the elementary schools the flyers will need to be translated into Spanish and Bosnian.

3. Iowa Most Endangered Building

Courier/Montgomery Ward's buildings were suggested from last year. Dornoff would like a decision made by next meeting in order to get the paperwork done by December 1st when it is

usually due.

4. American Planning Association – Iowa Chapter

Dornoff stated that he will be doing a presentation at the APA Iowa Chapter Conference in Iowa City on October 10th talking about Historic Preservation.

5. City Owned Properties/Demo List

Morrissey wanted clarification of what Chris Western said at the last dilapidated housing meeting about Church Row to which Dornoff answered that the city is looking create a program like Walnut that includes such organization as Habitat for Humanity that would see the area improved and possible historic surveys.

Pat suggested that the commission start a dilapidated housing subcommittee.

Motion made by Stevens, seconded by Rohret to create a subcommittee on dilapidated housing and invite community members to be a part of it. Motion carried unanimously.

Suggested people to include on the committee include Laura Hoy, Mary Potter, David Deeds, and Terrance Hollingsworth. Morrissey also suggested that Marty Peterson the new city attorney be a part of the committee.

6. Action Plan

Discussion on updating the plan.

Also discussed organizations to work with including the Cedar Valley Historical Society, UNI, and Habitat for Humanity.

Other Discussion:

None

Design Guidelines

Morrissey asked about the background on Design Guidelines.

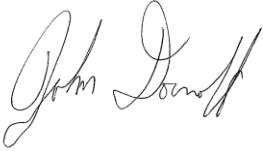
Ottesen passed out an article from the National Park Service Discussion design guidelines.

Should different historical areas have different design guidelines such as in Dubuque and should contributing homes have different standards from non-contributing. Also, could those non-contributing homes be contributing homes in the future?

Adjournment

Ottesen adjourned the meeting at 5:30p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Dornoff". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

John Dornoff
Planner I