

WATERLOO HISTORIC PRESERVATION COMMISSION MINUTES
REGULAR MEETING – September 20, 2022– 4:30 P.M.
The meeting was held in the Mollenhoff Conference Room at City Hall

Chairperson Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members present were: Ed Ottesen, Nick Hedrick, Mathew Gilbert, Terry Stevens and Susan Price.

Commission Member(s) absent were: Hector Salamanca Arroyo and Ivan Valtchev

Others present were: John Dornoff and Lexi Blank – Planning Staff; Ed Gallagher – Grout Museum Liaison; Cole Weliver – Highland Resident, Bob Neymeyer – Grout Museum Historian, Laura Hoy – Walnut Neighborhood Association President, Jenna Peterson – Neighborhood Impact Coordinator for Iowa Heartland Habitat for Humanity, Thomas Zahn and Bethany Gladhill – Thomas Zahn and Associates.

Approval of Agenda

Motion made by Hedrick, seconded by Price to approve the agenda of the September 20, 2022, regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Price, seconded by Hedrick to approve the minutes of the August 16, 2022 meeting. Motion carried unanimously.

Oral Presentations

No Oral Presentations

Hearings

1. Civil Rights Project consultation with Thomas R. Zahn and Associates

Thomas Zahn and Bethany Gladhill gave an overview of what they have accomplished and what they are working on completing next with the Civil Rights Markers. They noted there have been staffing changes within the State Historical Preservation Office and they are in the process of resubmitting to SHPO due to the staffing changes. Bethany noted properties they are working on intensive surveys for and listed a few suggested sites for the markers. Thomas explained the idea of adding a QR code to the markers and having it linked to an audio clip or more information about the establishment. The consultants concluded by asking for historic images to place on the markers.

Building Consultation

1. 415 Collective Discussion about 415 Walnut Street Local Designation and Progress

Laura Hoy explained what the 415 Collective is and the history behind 415 Walnut Street. She noted a few ideas for the building that have come from a variety of workshops, such as community kitchen, community art space, small and large performance venue, wedding venue, counseling service offices, etc. The 415 Collective is looking to locally nominate the structure and is wanting help from the city in applying for grants, such as the Community Catalyst Grant from IEDA. Matthew mentioned inviting the Commission members to tour the building and speak at the Community Brunch on October 8 from 9 to 11 at the First Presbyterian Church. Matthew noted the Commission is invited to attend the 415 Collective meetings that are held the 1st Friday of every month at 12:30 at the First Presbyterian Church.

Reports

1. Main Street

No Report

2. Silos and Smokestacks.

No Report

3. Grout Museum

Gallagher stated that the remodeling project at the Grout Museum has begun. The Historic Homes tour was a great success with 6 homes participating throughout the city.

4. Project Update

No Report

5. Highland

No Report

6. Walnut

No Report

Discussion Items/Possible Action Items

1. School Art Project 2023

No Report

2. Main Street Waterloo Collaboration

No Report

3. Other Collaborations

No Report

4. City-Owned Properties and Demo List

No Report

5. Maps

No Report

6. Goals and Action Plans

No Report

Discussion Items:

No Report

Design Guidelines:

Ed distributed a Design Guidelines worksheet for the Commission members to review for next month.

Adjournment

Chairperson Ottesen adjourned the meeting at 5:35 p.m.

Respectfully submitted,



Lexi Blank
Planner I