

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – November 19, 2019– 4:30 P.M.
Mollenhoff Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Ed Ottesen, Susan Price, Alice Rohret, Maddie Morehouse, and Nick Hedrick.

Commission Member(s) absent were: Terry Stevens.

Others Present: Pat Morrissey – City Council Liaison; John Dornoff – Planning Staff; and 4 citizens.

Approval of Agenda

Motion made by Rohret, seconded by Hedrick to approve the agenda of the November 19, 2019 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Hedrick, seconded by Rohret to approve the minutes of the September 17, 2019 meeting. Motion carried unanimously.

Oral Presentations

None

Hearings

Request for a Certificate of Appropriateness for replacement windows for a home located at 103 Alta Vista.

Dornoff stated that the applicant has not contacted him since missing the meeting on October 8th so he recommended tabling the request.

Motion made by Hedrick, seconded by Price to table the request indefinitely. Motion carried unanimously.

Request for a Certificate of Appropriateness for replacement windows, siding, and storm doors 212 Alta Vista Avenue.

Dornoff read the staff report.

Bobbie Emmerson, 212 Alta Vista Avenue stated that she grew up in the Highland Neighborhood and stated that her and her husband have been working over time to repair the home that they have owned for many years.

Windows will be replaced with identical wooden windows and will look exactly like the original windows. Also the siding shingles will be replaced by an identical product that will look like the existing product that is no longer produced.

Motion made by Hedrick, seconded by Price to recommend approval of the Certificate of Appropriateness. Motion carried unanimously.

Request for a Certificate of Appropriateness for a replacement window at 133 Prospect Avenue.

Dornoff read the staff report noting that the applicant could not be present due to his work schedule but noted that the applicant is planning to replace an existing kitchen window with an identical wood window.

Motion made by Price, seconded by Morehouse to recommend approval of the Certificate of Appropriateness adding a condition that the a picture of the window. Motions carried unanimously.

Request for a Certificate of Appropriateness for a replacement window at 1209 Vine Street.

Dornoff read the staff report.

Todd Polson, Seamless Exterior, 6227 Nordic Drive, Cedar Falls, stated that the applicants are planning to replace the windows in their house with new vinyl windows that will not change the appearance of the house as the windows would still have grids. Stated that it would be more expensive to replace the windows with wood and they would have to be special ordered because they won't fit. There is 9 windows to be replaced upstairs and 9 windows to be replaced downstairs. Would like to get the commission to make a decision quickly because the windows will have to be ordered. Said that vinyl windows are superior to wood and will last while wood windows don't last. Also stated that he drove around the neighborhood and there is vinyl windows everywhere.

Glen and Susan Johnson, 1209 Vine Street stated that they have lived in the Highland Neighborhood for 46 years and do not understand why it is a big deal about replacing the windows with vinyl.

Ottesen explained the reasons for the regulations and that the commission is attempting to keep the character and value of the neighborhood and that vinyl windows are not original to the neighborhood.

Morehouse stated that she understands the situation but the commission's job is to keep the integrity of the neighborhood. She also stated that the commission is not in the business of saying what windows are more energy efficient.

Hedrick said that he is concerned about the vinyl use of windows and noted that he lives in Highland himself and will need to replace windows himself; and it is important to keep the integrity of the neighborhood.

Motion made by Hedrick, seconded by Price to table the item for one week then have an email vote on the application. Motion carried unanimously.

Nomination of the Courier Buildings to Iowa's Most Endangered Building List.

Motion made by Price, seconded by Hedrick to recommend nominating the Courier Buildings to Iowa's Most Endangered Building List. Motion carried unanimously.

Reports

1. Main Street

Christmas decorations have been put up and the Christmas tree is being decorated for the lighting ceremony.

Winter Wonderloo will be coming up soon.

There will be a 5K run the weekend of Thanksgiving.

2. Silos and Smokestacks.

Progress continues on their new location.

3. Grout Museum

No report.

4. Building Update

JSA Development is looking to locally designate the Gallagher Building located at Mulberry Street and East 5th Street.

Ottesen noted that the Schoitz Hospital building at Ridgeway and Kimball which could possibly be historical with its history as a hospital and being the first to have separate office space and patient rooms might be demolished.

5. Project Update

The public meeting at the Boathouse for the Civil Rights project was lightly attended. The project is still a work in progress but the consultants asked opinions of the audience of what type of signs should be put up.

6. Highland

The Highland Neighborhood Association is now a 501(c)3 non-profit organization. Sidewalks in the neighborhood have been redone although some of them not very well. The Highland Neighborhood will be having a party on December 8th.

7. Walnut

Walnut Baptist Church has been bought by Habitat for Humanity and they are looking for a buyer that will do something positive to the building.

Discussion Items/Possible Action Items

1. Library Presentations

The October 30th presentation was attended by only 2 people but some good information was exchanged.

2. School Art Project

Ottesen discussed the project with David Deeds/JSA and they would be interested in supporting the project but need more information.

3. Waterloo Most Endangered Buildings List 2020

Dornoff asked commissioners to start think about this year's list to be presented at the Awards Banquet on May 14th.

4. HPC Awards 2020

Dornoff stated that it was also time to start thinking about award winners for the next banquet and suggested Walnut as one of the recipients.

5. Dilapidated Housing Sub-Committee

Morehouse and Hedrick volunteered to be on the committee.

6. Action Plan

Hedrick suggested adding a writing contest to the Art Contest.

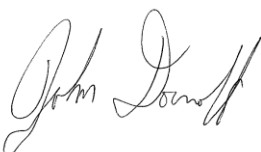
Other Discussion:

None

Adjournment

Ottesen adjourned the meeting at 5:45p.m.

Respectfully submitted,



John Dornoff
Planner I