



## Parking Signage Request for People with Disabilities in Residential Areas

Date: \_\_\_\_\_ NAME OF APPLICANT: \_\_\_\_\_

RESIDENCE ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL IF AVAILABLE: \_\_\_\_\_

Check here if renewal. **IF THIS IS A RENEWAL APPLICATION STOP HERE AND SUBMIT**

DISABILITY PERMIT #: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

(Permit is subject to verification.)

REASON FOR REQUEST: \_\_\_\_\_

\_\_\_\_\_

IF THE ABOVE ADDRESS HAS A DRIVEWAY OR OFF-STREET PARKING, PLEASE EXPLAIN WHY YOU STILL NEED ON STREET PARKING:

\_\_\_\_\_

PROVIDE PROOF OF RESIDENCY, for example a letter addressed to you. (upload now or send with email or mail).

FEE: There is a onetime \$100 non-refundable fee to cover the cost of the sign material. If approved, we will contact you for payment method. See Notes regarding fee waiver. Renewal is free.

### Notes:

- 1- USE BY PUBLIC: If a handicap parking spot is marked, anyone with a valid Iowa parking permit for people with disabilities can park at that spot. The spot will not be exclusively for the applicant.
- 2- RENEWAL: Approved applications will expire on May 1<sup>st</sup> of the year following the approval or renewal year. You must apply for renewal in March each year or the sign will be removed.
- 3- FEE WAIVER: Fee will be waived if income meets federal poverty levels. Please provide proof of income such as a copy of SNAP card, Medicaid Card, etc. to qualify for a fee waiver. (upload now or send with email or mail)
- 4- Contact Information:

Email: [barbara.reiter@waterloo-ia.org](mailto:barbara.reiter@waterloo-ia.org)  
 Traffic Operations Department  
 625 Glenwood Street, Waterloo, IA 50703  
 Phone: (319) 291-4440

<p>FOR OFFICE USE:</p> <p><input type="checkbox"/> Approved    <input type="checkbox"/> Denied</p> <p>By: _____</p> <p>Date: _____</p> <p>Title: _____</p>
--

