

**Minutes of The  
City of Waterloo Complete Streets Advisory Committee Meeting  
May 21, 2019**

Meeting of the City of Waterloo Complete Streets Advisory Committee was called to order at 1:30pm May 21, 2019 by Chairperson Cass in the Mollenhoff Room, City Hall, 7:15 Mulberry Street.

Roll Call: Members present were: Felicia Cass, Will Frost, Pat Morrissey, Brian Schoon, Wayne Castle, Codie Leseman, Paul Huting, Ray Feuss, Aric Schroeder and Kevin Blanshan.

Members absent were: Dan Trelka, Janet Buls, Mohammad Elahi, Jessica Rucker, Jeff Bales, Kevin Blanshan, Abraham Funchess, and Greg Young.

Also present: David Deeds – JSA Development, Ali Parrish – Habitat For Humanity, Matt Schindel - Engineering and John Dornoff – Planning and Zoning Staff.

**It was moved by Morrissey, seconded by Blanshan to approve the minutes of the April 16, 2019 meeting. Motion carried unanimously.**

**Sidewalk Infill Policy**

- Castle, Cass, Schoon, and Schindel met with Knutson to discuss the complete streets policy.
- Looked at funding sources.
- Cedar Rapids has a Missing Segment Policy.
- Will compare the Cedar Rapids scoring matrix to the one used by the Engineering Department.
- Cass went over the Cedar Rapids scoring matrix.
- Will have CIP Funds, \$50,000 allocated in the next fiscal year and \$20,000 from the previous fiscal year.
- Tavis Hall made an impassioned plea for a sidewalk infill policy at the May Planning and Zoning Commission meeting.
- Leseman noted that the sidewalk infill policy can support the pedestrian master plan and vis versa.

**Sidewalk Scoring**

- Schindel prioritized projects using the Cedar Rapids scoring matrix.
- Focuses on connectivity.
- Can use this scoring system as a shadow system for now.
- Schindel used GIS to create a quarter mile boundary around the schools.
- Will run proposed segments through the scoring system.
- Cedar Rapids defines a gap as less than 250 feet of sidewalk; over that amount it is considered a segment.
- Total cost for sidewalks in the Kittrell School area is \$1.4 million but if only one side is done it would be half that amount.
- Opposition is taken into consideration in the Cedar Rapids scoring system.

**Planning Commission Review.**

- Schroeder went over the planning agenda that has only two items.
- First item is a rezone along Logan Avenue/US Highway 63 which already has a trail in front of it.
- The second is an appeal to allow for a wider driveway at the corner of 4<sup>th</sup> and Ansborough.
- It was asked if it would need to have sidewalk cuts but Castle noted it would not as it would difficult to put sidewalks on that side of 4<sup>th</sup> and Ansborough.
- Discussion if there is no sidewalk cuts currently would you require the property owner to tear out existing driveway to create the sidewalks cuts especially in cases where a large amount of the driveway would have to be torn out due to existing grades.

**University Avenue**

- Phase 2 is currently under construction.
- Design work is underway for phase 3.

## **Complete Streets Advisory Committee**

May 21, 2019

- Move the date for AECOM to present from June to July.

### **CIP**

- As mentioned above complete streets has \$70,000 available from the CIP.
- The committee will make a recommendation of projects to Knutson then he will work with through the budget process.
- Could do 2 blocks of Esther and the gaps in Park Lane.

### **Bike Ordinance**

- A workshop was held on May 20<sup>th</sup> to explain the Ordinance to City Council.
- The power point from the workshop was presented.
- Morrissey went over the ordinance.
- Morrissey noted that Elahi aired on the side of safety when comparing this proposed Ordinance with the proposed Ordinance in Cedar Falls that has not been approved yet.
- The last update to the Ordinance covering bicycles was more than 50 years ago.
- Electric Scooters are not covered by the Ordinance.
- There were concerns expressed about the definition of a trail and the requirement for the map to be updated yearly but it was noted that INRCOG creates the trail map for the area.
- There were also concerns about the Ordinance being unenforceable.
- Cass noted that the Ordinance will be the first step in the process.
- There will be legal liabilities for motorists when they interact with bicyclists and create rules for the road.
- Concerns were expressed about the lack of age requirements and the attempt to regulate morality.
- Parish said that sidewalks needed to be added to the definitions.

**It was moved by Huting, seconded by Morrissey to recommend sending the Ordinance to City Council with friendly amendments to add a definition of sidewalks and change business district to central business district. Motion carried unanimously.**

### **Strava Heat Map**

- Leseman demonstrates what the Strava Heat Map is and how it works by using GPS data from phones and information from apps to show the frequency of people bicycling, running, and canoeing.
- The map goes back 2 years and is updated regularly so if you will want to screen shot the data to see how things change over time.
- The maps can be used to create policies and engineer designs.

### **Discussion**

- Next meeting will be on June 18<sup>th</sup>

### **Adjournment**

***Cass adjourned the meeting at 3:25p.m.***

Respectfully submitted,



John Dornoff  
Planner I