

**Minutes of The
City of Waterloo Complete Streets Advisory Committee Meeting
June 16, 2020**

Meeting of the City of Waterloo Complete Streets Advisory Committee was called to order at 1:30pm June 16, 2020 by Vice-Chairperson Leseman. Due to the COVID-19 epidemic the meeting was held via the Zoom online meeting application.

Roll Call: Members present electronically: Will Frost, Paul Huting, Mohammad Elahi, Ray Feuss, Brian Schoon, Pat Morrissey, Wayne Castle, Codie Leseman, Jessica Rucker, Kevin Blanshan, and Aric Schroeder.

Members absent were: Janet Buls, Felecia Cass, Ray Feauss, Dan Trelka, Jeff Bales, Abraham Funchess, and Greg Young.

Other people attending: John Dornoff – Planning Department and David Sturch – Met Transit.

Schroeder will add Sturch to the emailing list.

It was moved by Schoon, seconded by Schroeder to approve the minutes of the May 19, 2020 meeting. Motion carried unanimously.

Designation of Walnut Street Bike Route as a Focus Project for 2020

- Leseman went over the project to create an on street connection from the US Highway 63 trail to Park Avenue.
- The project will require approximately 20 signs and 24 stenciled sharrows.
- Leseman displayed the NACTO (National Association of City Transportation Officials) signing guidelines.
- There is currently sharrows on Park Avenue between Franklin Street and Walnut Street however they are in the parking area of the street so a parked car can block them from being seen.
- Need to get the neighborhood associations on board to support the project.
- Support the project as a stepping stone to creating a continuous trail from Allen Hospital to UNI using parts of US Highway 63 and University Avenue, which will require a future project adding a bike route on Leland Avenue and South Street to connect Park Avenue to the new University Avenue trail.

It was moved by Morrissey, seconded by Elahi to designate the Walnut Street Bike Route project as a focus project for 2020. Motion carried unanimously.

Pedestrian Master Plan/Met Transit Updates

- Using AECOM's 2011 Safe Routes to School study as part of the Pedestrian Master Plan.
- AECOM took a conservative approach to the plan.
- Some sidewalks have been installed since the AECOM study was completed.
- Hope to get the list of recommendations to 2 pages.
- Transit changes have been delayed to July, 2021 due to the COVID-19 pandemic.

Safe Routes to School

- Citizen complained to Councilperson Klein about the lack of sidewalks to Lincoln school.

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- Problem site is the intersection of Parker Street/Longfellow Avenue/Cedar Bend Street and the angles the streets come together.
- Some infill has been completed around Cunningham School.
- The Safe Routes to School plan needs to be updated and is being worked on so the study does not sit on the shelf.
- A complaint was also received about the lack of sidewalks on Hillcrest in front of Lou Henry Elementary/Hoover Middle School.
- Concern about how to prioritize one school and/or sidewalks over another school.
- Need to look at lowest hanging fruit to get started.
- Need to find funding for more sidewalks.

Upcoming Planning Commission Agenda Review

- Schroeder went over the Planning, Programming and Zoning Commission agenda.

Other Project Updates

- Huting asked about the enhancements along US Highway 63 to which Castle stated that Knutson is working with AECOM on the project.
- Leseman discussed the MPO information meetings that will be held virtually on the following dates:
 - June 23rd from 4-5:30pm
 - June 25th from 12 – 1:30pm
- Stanley sent in the draft statements on the Park Avenue and 11th Street bridge projects that moves the project to the phase that involves the Iowa Department of Transportation, Iowa Department of Natural Resources and others. They will be holding public meetings and gathering public input soon.

Other Discussion

Adjournment

Leseman adjourned the meeting at 2:40p.m.

Respectfully submitted,



John Dornoff
Planner I