

**Minutes of The  
City of Waterloo Complete Streets Advisory Committee Meeting  
September 26, 2023**

The Meeting of the City of Waterloo Complete Streets Advisory Committee was called to order at 1:30 pm August 29, 2023, by Chairperson Cass in the Mollenhoff Conference Room at Waterloo City Hall.

Roll Call: Members present: Felicia Cass, Aric Schroeder, Paul Huting, Jessica Rucker, Curtis Young, John Dornoff, Oumie Ceesay, Kyle Durant, and Dwight Diercks.

Members absent were: David Sturch, Kathryn Gilbery, and Ray Feuss.

Other attendees: None.

*It was moved by Young and seconded by Sturch to approve the minutes of the July 25, 2023, meeting. Motion carried unanimously.*

**Agenda Items:**

**1. CIP**

- The deadline for the CIP has moved up, so the committee needs to have their recommendations in by this coming Monday.
- Johnson and 7<sup>th</sup> Street is the only project that is possible in this year's sidewalk zone as most of Zone 4 which will be done this year already has sidewalks.
- Budget is tighter this year.
- There may only be money this year for basic street repair.
- City Council is less inclined to do bigger infrastructure projects.
- US Highway 63/Sergeant Road will be reconstructed next year however, any pedestrian improvements to connect up with the new sidewalks on Fletcher Street would be the responsibility of the city because the Iowa Department of Transportation does not do pedestrian and bicycle improvements.
- The city will install a crossing of US Highway 63/Sergeant Road, which would include a pedestrian refuge.
- The Funds to put in the sidewalk along Fletcher were paid for from savings from other projects, but most of the CIP money was used to put in a trail at the new Edison Park.
- Ceesay looked at two options for sidewalk/trail from University Avenue to Janney along Ansborough Avenue. Constructing it along the east side of Ansborough Avenue would cost \$43,144 while detouring along Chalmers and Janney Avenues would cost \$73,408.
- The concern with running it along the east side of Ansborough Avenue is that there would be no traffic light to stop traffic for people crossing at Janney.
- Also concerns about using Janney and Chalmers as people will use the most direct path whether there is a sidewalk or not so they may not use the alternative route.
- Discussion if Johnson Street is the only option as the others have a lower score and a higher price tag.
- There were discussions on funding sources for infill projects.
- Should the committee do a small project for CIP and then go for a big project with TAP?
- There is about \$1 million available in TAP, but the city will probably apply to TAP for the La Porte Road project, and other communities may go after it. However, the city may not need the whole \$1 million from TAP for La Porte Road.
- Discussion if TAP could be tied into the Gates Park project.
- It was noted that going after less than \$200,000 is not worth it for TAP.

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- Discussion if the proposed sidewalk along Hawthorne should be part of the La Porte Road project since it would connect with the La Porte Road trail.
- When discussions were held with Anderson and Knutson, it was indicated their top projects would be Donald Street and Ridgeway Avenue, or emphasizing connections on major thoroughfares.
- Discussion on which projects the Committee should ask for.
- TAP will be programmed in April, and the funds will not be available until October 1, 2024.

*It was moved by Rucker, seconded by Young to propose the inclusion of the subsequent sidewalk infill projects in the Engineering Department's 2024-2025 Capital Improvement Program request, and to advocate for the City's pursuit of Transportation Alternatives Set-Aside funding via the Black Hawk County MPO to fund these projects to the maximum extent feasible: 1) West Donald St, from Burton Ave to Cedar Bend St; 2) Johnson St, from W 7<sup>th</sup> St to Allen St; and 3) Ansborough Ave, from University Ave to Janney Ave. Motion passed unanimously.*

### 2. Parklet Program

- The city received the proposed guidelines from Main Street.
- The city was already looking at the issue of alcohol in patios.
- Sidewalk Patios and Parklets are being looked at for two separate Ordinances.
- Concern about how the Ordinances as currently written.
- Proposed rules will kill sidewalk cafés and any chance for Parklets including that only restaurants can have them and they must close at 10pm.
- Concerns have been raised by the Police Department and the City Attorney.
- Issues with current sidewalk patios not complying with rules.
- 30% of sales come after 10pm.

### 3. Walnut

- The proposal was presented to the Walnut Neighborhood Association, and there were lots of discussions.
- There was a suggestion to close Walnut from Park Avenue to 4<sup>th</sup> Street.
- The slip lane was originally constructed to access a gas station.
- Concern about traffic turning from 4<sup>th</sup> Street to Walnut especially large vehicles.
- Neighborhood working on fundraising.
- Boys and Girls Club is interested in bump outs.
- 5 to 7 members of the public will be on a committee to look into the ideas.

### 4. Bike and Pedestrian Improvements Near East High.

- Looking at improvements around the school.
- Complications and concerns from the school that is worried when kids get out at 3 pm and interact with bicycle traffic, as the main doors are very close to the street.
- However, a representative from the school is interested in discussing the issues.
- One of the ideas is to have a trail on the backside since the athletic fields are going to be redone.
- Could work as a TAP project.

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### 5. Upcoming Planning Commission Agenda Review

- Schroeder went over the Planning Commission agenda.
- Not enough right-of-way for sidewalks for a project along Jonathan Street.
- Discussion if sidewalk should be put in on Jonathan Street and Tower Park Drive.

*It was moved by Young, seconded by Diercks to recommend that sidewalks be constructed on Jonathan Street and Tower Park Drive and dedicate the appropriate easements. Motion passed unanimously.*

### 6. Other Project Status Updates

- **Ansborough Multi-Use Trail**
  - VGM is interested in a trail on Ansborough from their building to Shaulis Road.
  - The bridge over US Highway 20 is not wide enough for bike lanes or trails, or even a sidewalk. Development is being planned on the area along Ansborough south of Hwy 20 and looking at requiring a trail along there could work, but getting them over the bridge will be very difficult.
  - May have to look to going over Kimball Avenue bridge instead, which is 1 mile east.

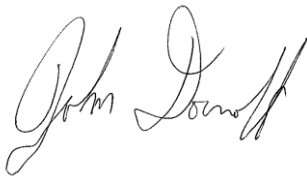
#### **Discussion Items:**

Cass announced that she will be stepping down from the committee at the end of the year so a new chairperson will be needed.

#### **Adjournment**

*Cass adjourned the meeting at 3:25 p.m.*

Respectfully submitted,



John Dornoff  
Planner II