

**Minutes of The  
City of Waterloo Complete Streets Advisory Committee Meeting  
September 17, 2019**

Meeting of the City of Waterloo Complete Streets Advisory Committee was called to order at 1:30pm September 17, 2019 by Chairperson Cass in the Mollenhoff Room, City Hall, 7:15 Mulberry Street.

Roll Call: Members present were: Pat Morrissey, Felicia Cass, Codie Leseman, Wayne Castle, Aric Schroeder, Ray Feuss, Jessica Rucker, and Kevin Blanshan.

Members absent were: Dan Trelka, Will Frost, Janet Buls, Brian Schoon, Mohammad Elahi, Jeff Bales, Abraham Funchess, Paul Huting, and Greg Young.

Also present: Noel Anderson – Community Planning and Development Director; John Dornoff – Planning and Zoning Staff; Michelle Sweeney and Doug Schindel – AECOM.

**It was moved by Morrissey, seconded by Schroeder to approve the minutes of the August 20, 2019 meeting. Motion carried unanimously.**

### **Bus Shelters**

- Leseman is working on the route restructuring for MET.
- As part of the By-Laws change at INRCOG they are looking to create an active transportation committee.
- Schroeder gave the background on the bus stop bench situation and noted that no department has stepped up to take responsibility for the bus stop shelters.
- It was questioned if the city will replace all the benches, with it indicated that they would not all be replaced.
- So far 25 bus pads have been installed with 5 or 6 designed specifically for shelters costing \$5000 to \$8000 each.
- Bus benches cost under a \$1000 apiece, but who will own them and maintain them has not been determined.
- Cedar Falls did put shelters along the University Avenue project.
- Restructuring of the MET routes is about ready to go out for public review. Leseman went over the changes being proposed for the bus system that include streamlining routes and some increased frequencies.
- Morrissey asked if there was a budget for maintaining the benches and shelters but there is not.

### **Street Trees**

- JSA put in trees on their own dime in the downtown area and is requesting the city get involved.
- City is making the investment in streetscaping.
- Main Street is looking at grants to install trees.
- The bridge at Park Avenue will be replaced and will see changes that will improve the current concrete jungle look.
- City does not have a tree strategy.

### **University Avenue**

- Sweeney discussed the preliminary plans for phase 3 of the University Avenue project.
- The first construction on this phase will be on the stretch from Fletcher to Knoll.
- There will be a flashing beacon at Knoll.
- Discussion on infill sidewalks to reach Fred Becker Elementary from University and if the Safe Route to Schools person at INRCOG has looked at it.
- There is a potential for a trailhead at the intersection of University Avenue and the Sergeant Road trail. Also discussion about turn lanes into the proposed trailhead and possible putting those in with reconstruction of the road so that it will not have to be done later. Estimated cost for the trailhead is from \$100,000 to \$150,000. Grading will be done for the proposed trailhead with the grading of University Avenue.
- There will be lighting added along the Sergeant Road trail north of University Avenue toward US Highway 218.

## **Complete Streets Advisory Committee**

September 17, 2019

- There will be bus stops at University Avenue and US Highway 63. Currently buses drop people off under the US Highway 218 overpass and they have to cross the off ramps for US Highway 218 and University Avenue to reach homes in the northern Church Row Neighborhood.
- Blanshan stated that he had discussions with Jaime Knutson and Anderson about the two lane option and that subject is now closed. There would be a savings of about \$500,000 if the stretch of University Avenue east of Fletcher Avenue was reduced to 2 lanes.
- Speed limit will be 45mph in the phase 3 section of the project although the complete streets committee did advocate for a slower speed limit west of Ansborough to Fletcher.
- AECOM hopes to have the final design done by mid to late January and will come back to the committee at the December 17<sup>th</sup> meeting to present the results.

## **Planning and Zoning Commission**

- Schroeder went over the Planning and Zoning Commission agenda.
- There is a rezone proposal at 2036 Ashland for two new homes. Discussion if sidewalks should be required although the homes are in an isolated part of town but if more development happens in the future there will be no sidewalks out there. Was not recommended to require sidewalks.

## **Other Projects**

- AECOM is working on the La Porte Road/Hess Road project but it is only in the early preliminary stages.

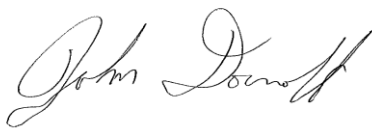
## **Discussion**

- Discussion on possible attendance requirements.
- Most Committees/Commissions in the city do not have them.
- The Sioux City MPO By-laws do have attendance requirements.
- Members could lose their voting rights until they start coming regularly.

## **Adjournment**

*Cass adjourned the meeting at 3:20p.m.*

Respectfully submitted,



John Dornoff  
Planner I