

**Minutes of The
City of Waterloo Complete Streets Advisory Committee Meeting
October 15, 2019**

Meeting of the City of Waterloo Complete Streets Advisory Committee was called to order at 1:30pm October 15, 2019 by Vice-Chairperson Blanshan in the Mollenhoff Room, City Hall, 7:15 Mulberry Street.

Roll Call: Members present were: Will Frost, Janet Buls, Brian Schoon, Mohammad Elahi, Paul Huting, Pat Morrissey, Aric Schroeder, Ray Feuss, Jessica Rucker, and Kevin Blanshan.

Members absent were: Dan Trelka, Jeff Bales, Abraham Funchess, Felicia Cass, Codie Leseman, Wayne Castle, and Greg Young.

Also present: Matt Schindel – Engineering and John Dornoff – Planning and Zoning Staff.

It was moved by Morrissey, seconded by Huting to approve the minutes of the September 17, 2019 meeting. Motion carried unanimously.

Planning and Zoning Commission

- Schroeder went over the Planning and Zoning Commission agenda which includes only two items involving a liquor store at 315 Fletcher that needs a Site Plan Amendment and a Special Permit to go from a limited Alcohol license to a non-limited alcohol license.
- Morrissey asked if the committee shouldn't want to see improvements to the area especially once University Avenue is completed and there is an increase in bike traffic in the area.
- Schroeder asked at what point we require sidewalks, when they are only requesting to reside their building.
- Buls noted that if there was a sidewalk required it would not go anywhere, as crossing Sergeant Road/US Highway 63 is dangerous at Fletcher.
- Morrissey noted that if someone were killed at the intersection it would be on the City for not doing something about it.
- Elahi discussed the potential for a safer crossing of US Highway 63.

Sidewalk Scores

- Schindel explained that he and Castle looked into a social equity equation for sidewalk infill but the northeast side has the biggest social equity problems but does have the most complete sidewalk network due to it being an older part of the community.
- Schoon explained the reasoning behind the social equity question.
- The northeast side has lower incomes but more sidewalks
- Discussion on what measures should be looked at when it comes to social equity.
- Cedar Rapids using Community Block Grant funding to put in sidewalks in low income areas, however the CBG money is going down every year.
- Blanshan asked if the full council has had a chance to review the policy.
- Morrissey stated that the council has been given a copy of the draft policy.
- Schroeder noted that the committee would need to make a recommendation before the policy is forwarded to the City Council.
- The policy has been changed since the draft came out in August as a connectivity component was added.
- Schroeder noted that Cass had stated that the policy should be adopted by the committee first and used as a working tool.

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It was moved by Buls, seconded by Morrissey to send out the amended version of the Sidewalk Infill Policy to all members of the committee to look it over for approval at the November meeting. Motion carried unanimously.

Bus Shelters

- Some of the older bus benches are still around and they will be collected and the backs used for new benches to be used on a temporary basis.
- Some of the new pads may be in the wrong location when MET restructures its bus routes.
- This item may need to be on next month's agenda.

Other Projects

- Council approved a 35mph speed limit on University Avenue from Midway Avenue to the McDonalds/Hy-Vee Gas station intersection. Speed beyond that has not been determined.
- Frost said he thought the whole route should have the same consistent speed limit.
- Morrissey reiterated his support of University Avenue being reduced to two lanes from Fletcher to US Highway 63, and the speed reduced.
- There was discussion of level of service and future demand on University Avenue.

Bike Share

- Koloni Bike Share was in Waterloo on October 10th to do a presentation on their program.
- Morrissey would like to see Complete Streets as part of the program.
- One Bike Shop was present and is interested in the project.
- Koloni noted that a company or agency would need to take responsibility for the program.
- This item may need to be on next month's agenda.

Other Discussion

- Morrissey gave Schroeder a copy of the Waterloo Commission on Human Rights By-Laws to look at their attendance policy.

Adjournment

Blanshan adjourned the meeting at 2:50p.m.

Respectfully submitted,



John Dornoff
Planner I