

**Minutes of The  
City of Waterloo Complete Streets Advisory Committee  
November 12, 2014**

Meeting was called to order of the City of Waterloo Complete Streets Advisory Committee at 1:30 p.m., Tuesday, November 12, 2014 by Chair Kevin Blanshan in the 3<sup>rd</sup> Floor Board Room of INRCOG, 229 E Park Avenue.

- I. Roll Call: Members present were: Jeff Bales, Kevin Blanshan, Aric Schroeder, Paul Huting, Wayne Castle, Pat Morrissey, Felicia Cass.

Members absent were: Abraham Funchess, Will Frost, Dan Trekla, Janet Bules, Mohammad Elahi, David Jones, Brent Johnson and Brian Schoon.

Also present: Adrienne Miller- Planning & Zoning staff.

- II. Agenda

**1. City Council Work Session**

Blanshan indicated that the work session has been moved to November 24<sup>th</sup>. Schroeder stated that there is not a set time for the work session but it would be between 3 & 4:30 on November 24<sup>th</sup>. Blanshan explained the power point information such as the benefits of Complete Streets, accomplishments of the committee, administrative rules and items to be discussed at the Council work session. Blanshan indicated that the four main discussion items at the meeting would be communication with staff and elected officials, identify funding, planning and project prioritization process and maintenance cost and responsibilities.

Blanshan stated that the committee would discuss when the City Council would like to meet with the committee throughout the year to hear recommendations. He also stated that funding would be discussed, mentioning federal funds, grant funds and possibly local funds that can be utilized. Blanshan indicated that they will not have a cost analysis done to be able to show figures for projects but they would like City Council to plan for future projects and possible funding sources.

Morrissey questioned if the presentation will include additional off road projects such as trails. Blanshan stated that he plans to include the bike master plan but not pedestrian master plan and a brief discussion will take place at the work session regarding trails.

Bales questioned if the city or committee can force sidewalks and responsibilities on property owners. Schroeder indicated that the code needs to be reviewed to verify if a super majority vote by council would be necessary for sidewalk projects to take place.

Blanshan questioned if the committee would like to send letters to Noel Anderson, Community Development and Planning Director and also Eric Thorson, City Engineer indicating projects that the committee believes is priority for sidewalk infill. The committee decided that incorporating pedestrian and/or bicycle accommodations on Hummingbird Circle, Easton Avenue from La Porte Road to Wisconsin Street and within the Greenbrier Subdivision including a trail connection the subdivision to the levee along Brinker Lake. The letter will also include an invitation to the next Complete Streets Advisory Committee meeting on Tuesday, December 9, 2014 for updates to projects discussed earlier in the year.

- III. Adjournment

***Blanshan adjourned the meeting at 2:50 p.m.***

Respectfully submitted,

**Complete Streets Advisory Committee**

November 12, 2014 Minutes

*Adrienne Miller*

Adrienne Miller,  
Associate Planner