

**Minutes of The  
City of Waterloo Complete Streets Advisory Committee  
March 11, 2014**

Meeting was called to order of the City of Waterloo Complete Streets Advisory Committee at 1:30 p.m., Tuesday, March 11, 2014 by Vice Chair Brian Schoon in the Public Works Conference Room #1 of the Public Works Facility.

I. Roll Call:

Members present were: Brian Schoon, Wayne Castle, Brent Johnson (until 3:30), Paul Huting (until 3:00), Jeff Bales, Pat Morrissey, Will Frost (until 3:35), Mohammad Elahi, Janet Buls, Aric Schroeder, Dan Trelka & Felicia Cass

Members absent were: David Jones, Kevin Blanshan & Abraham Funchess

Also present: Zoning Staff Adrienne Voelker & Engineering Staff Ben Wagner

II. Approval of minutes of the regular meeting held on February 11, 2014

*It was moved by Bales, seconded by Trelka to approve the minutes from the February 11, 2014 meeting. Motion carried unanimously.*

III. Agenda

**1. Funding of Complete Streets- Potential need for a Council Work Session**

Schoon questioned what the committee thought about meeting with the City Council during a work session. Cass indicated that having the Complete Streets Committee meet with City Council during a work session would be a good way for the committee to let the Council know that they are established and beginning work on projects. Cass also questioned what the agenda with Council would be. Schoon discussed having the work session being an introduction of the committee to the Council and also discussing projects the committee will be active with including sustaining Blue Zone concepts and funding. Schroeder indicated that a discussion on funding was critical, noting funding options could include CIP, Grants, T.I.F, assessment and local option, but use of local option would likely not be on the table for several years based on the recently passed referendum. Committee came to an agreement that a work session with council would be beneficial for the committee not only to let the Council know the committee is now active but also to get to know Council members and discuss ideas and receive guidance from Council regarding funding for projects.

**2. 2014 Street Reconstruction List continued discussion- Lafayette, Hammond and Oregon**

Bales discussed the Hammond, Lafayette and Oregon Street infill projects for 2014. The estimated cost for each are: Hammond \$18,600, Lafayette \$18,000 and Oregon Street \$32,000. Castle stated that they have bonded money for Hammond and Lafayette Streets. Cass questioned if the committee should submit another letter to Noel Anderson and Eric Thorson to request for additional funding through the CIP for infill projects. The committee generally agreed that a formal letter should be sent to Noel Anderson and Eric Thorson requesting additional funds for infill projects throughout the city.

*It was moved by Castle, seconded by Cass to submit a formal letter to Noel Anderson and Eric Thorson to request additional funding through the CIP for infill projects on the Street Reconstruction List. Motion carried unanimously.*

**3. 2015 Street Reconstruction list – Review for inclusion of Complete Streets elements**

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Castle discussed the 2015 Street Reconstruction list for potential areas the Complete Streets Committee could address. Projects on the 2015 Street Reconstruction list are Cedar, Easton, Mitchell, Linn, Wellington, Downing and Flower. Castle explained each project and the potential sidewalk infill or on-road bike accommodation. The committee generally agreed that with the brief overview of projects seen that the committee would like to have more conversation about Easton and Downing Streets discussing the potential issue of "shared road" bike lanes and having parked vehicles along the streets. A general consensus was reached by the committee that the list would have to be looked at closer cost estimates and it would be necessary to determine which projects would be priority for the Complete Streets Committee to focus on for the 2015 year.

#### **4. U.S. Highway 63 Trail (southerly extension)- Review cost benefit and alternatives**

Bales explained the history of the Highway 63 project and how it has affected the trails in the area. Bales further discussed the overpass that will be constructed over the rail road tracks and how that will impact the trail noting current plans include a bike trail along US 63 ending at Parker Street. Bales explained many options for a continued southbound trail along Highway 63 and potential connections to existing trails along the way. He explained that acquisitions may have to take place in certain areas depending on which route the trail would go, potentially making the project more costly. Bales noted that there are numerous connections to existing trails that can be made including to downtown, ball fields, schools and parks. Bales questioned if it should be a priority to continue the separate trail south along 63 or if it would be better to establish an on-road connection, perhaps along Logan Avenue. Cass commented that an on-road accommodation connection should be looked at over a separate trail. Trelka expressed concern placing bike lanes along Logan Avenue due to violence in the area. Schoon mentioned that the topic should be discussed in further detail at the next meeting.

#### **5. Sidewalk infill Prioritization**

Topic was partially discussed with items 1 and 2 on agenda, and would be further discussed at the next meeting.

#### IV. Discussion Items

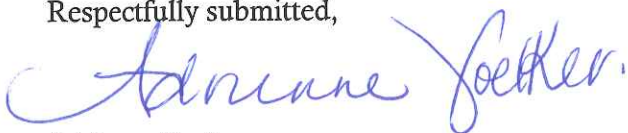
Schoon questioned if another meeting should be held soon to further discuss 2014 & 2015 street reconstruction projects and also the Highway 63 trail project. The committee agreed that a special meeting would be held March 31<sup>st</sup> at 4 p.m. and the place to be determined.

Elahi mentioned that the agenda for meetings should state how long meetings will be lasting so members can plan accordingly.

#### V. Adjournment

*It was moved by Morrissey and seconded by Bales to adjourn the meeting. Motion carried unanimously and the meeting adjourned at 3:56 p.m.*

Respectfully submitted,



Adrienne Voelker,  
Associate Planner