

**Minutes of The  
City of Waterloo Complete Streets Advisory Committee  
August 5, 2014**

Meeting was called to order of the City of Waterloo Complete Streets Advisory Committee at 1:30 p.m., Tuesday, August 5, 2014 by Chair Kevin Blanshan in the Mollenhoff Room 2<sup>nd</sup> floor of City Hall.

I. Roll Call:

Members present were: Pat Morrissey, Janet Bules, David Jones, Jeff Bales, Kevin Blanshan, Aric Schroeder, Mohammad Elahi, Paul Huting, Wayne Castle & Felicia Cass.

Members absent were: Abraham Funchess, Brian Schoon, Brent Johnson, Will Frost and Dan Trekla.

Also present: Adrienne Miller- zoning staff, Noel Anderson-Director of Community Planning and Development and Eric Thorson – City Engineer

II. Approval of minutes of the regular meeting held on June 10, 2014.

*It was moved by Huting, seconded by Bales to approve the minutes from the June 10, 2014 meeting. Motion carried unanimously.*

III. Agenda

**1. University Avenue Reconstruction Project- Review status and discuss Complete Streets Elements with City Engineer Eric Thorson and Community Planning and Development Director Noel Anderson**

Blanshan indicated that he had sent a letter to Noel Anderson and Eric Thorson expressing the Complete Streets recommendations on what University Avenue should be included for pedestrian on road accommodations.

Eric Thorson, City Engineer, stated that AECOM had developed a cost of what it would be to reconstruct University Avenue and they have submitted the proposal to the Iowa Department of Transportation (IDOT). Thorson indicated that the analysis that AECOM developed was based on what Cedar Falls had been approved for their portion of University Avenue. Noel Anderson, Community Planning and Development Director indicated that the cost did include additional funding to address additional on road accommodations for pedestrians. Morrissey questioned what the costs entailed. Thorson indicated that the cost submitted included maintenance, on road pedestrians accommodations and bridge maintenance. Jones questioned if the submitted costs included lighting, sidewalks etc. Thorson stated that the proposal did not include lighting, sidewalks or other similar enhancements.

Blanshan questioned how as a community additional accommodations could be changed or added to the proposal. Jones questioned how the community could cover enhancements and Morrissey questioned if the proposal to the IDOT could be amended to include such enhancements. Anderson indicated that they would have to look into state code to see what is allowed to include in the proposal. Thorson indicated that the proposal does include on road accommodations. Schroeder clarified that the proposal does not include sidewalk, trail, trees, lighting or right-of-way acquisition for roundabouts.

Morrissey indicated that the City should include everything in their initial proposal to the IDOT and questioned if the City or Committee could send a letter to the IDOT requesting that additional funding be included for the additional off road pedestrian accommodations. Thorson indicated that the proposal is already submitted to the IDOT and was not sure the proposal could be amended at this point in time. Thorson also indicated the IDOT stated that this will be the largest transfer for the department so it will take longer for the IDOT to review and return to the City.

**2. Funding of Complete Streets and Council Work Session**

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Cass questioned if a TIF would be possible for additional funding for infill projects. Schroeder noted that retail TIF districts tend to have issues. Bales noted possibly having a local option sales tax for roadway enhancements like Cedar Falls currently has. Cass suggests the committee should perhaps meet with the City Council and request a direction the committee needs to pursue for funding. Cass mentioned having a work session with City Council in the fall to discuss funding opportunities. Bales mentioned prioritizing projects before meeting with City Council so the committee has a set of ideas/plans to present to the council. Blanshan stated that meeting with Noel Anderson and Eric Thorson before meeting with City Council would be beneficial to the committee in order to have additional input by City officials before scheduling a work session with City Council.

### IV. Discussion Items

#### 1. 2015 Street Reconstruction List

Item will be discussed at following Complete Streets meeting.

#### 2. Updates (U.S. 63 Kimball, Park Ave)

Cass questioned the progress on Hwy 63. Bales stated that the project is ahead of schedule with underground work. Conger/Newell to tracks was finished and the intersections were to be finished in the next 3 weeks. Cass questioned if the bike path was included for sure with the projects. Bales indicated that he was confident the bike path will be included on the project but is not 100% approved at the time.

Cass questioned the progress on Kimball Avenue. Bales indicated that the project should be done around November and there have been some delays due to utility issues.

#### 3. Discussion on Bike Routes to connect to existing and planned bike lanes and multi-use paths.

Item will be discussed at following Complete Streets meeting.

#### 4. Other Discussion Items

N/A

### V. Adjournment

*Blanshan adjourned the meeting at 3:20 p.m.*

Respectfully submitted,

Adrienne Miller,  
Associate Planner