

**Minutes of The
City of Waterloo Complete Streets Advisory Committee
December 9, 2014**

Meeting was called to order of the City of Waterloo Complete Streets Advisory Committee at 1:30 p.m., Tuesday, December 9, 2014 by Chair Kevin Blanshan in the 3rd Floor Board Room of INRCOG, 229 E Park Avenue.

- I. Roll Call: Members present were: Felicia Cass, Aric Schroeder, Paul Huting, Wayne Castle, Brent Johnson, Brian Schoon, Kevin Blanshan, Janet Buls, Pat Morrissey, Jeff Bales.

Members absent were: Abraham Funchess, Will Frost, Dan Trekla, Mohammad Elahi and David Jones.

Also present: Adrienne Miller- Planning & Zoning staff, Eric Thorson- City Engineer and Codie Leseman- INRCOG.

- II. Approval of minutes of the regular meetings held on October 14, 2014 and November 12, 2014.

It was moved by Cass, seconded by Huting to approve the minutes from the October 14, 2014 & November 12, 2014 regular meetings. Motion carried unanimously.

- III. Agenda

1. Review of Council Work Session

Blanshan indicated that the work session was held on Monday, December 8th with the City Council members. Morrissey stated that the work session went well but there were requests for additional information from the Complete Streets Committee. Thorson mentioned submitting minutes to council would keep the council members aware of what is taking place with complete streets. Morrissey stated that he would like to see minutes submitted to council members and suggested submitting discussion items to council members before the next work session in order for council members to be able to look over discussion items before the work session takes place.

Blanshan questioned if the 1st or 2nd meeting in January would be a good time to meet with the council again and discuss projects more in depth, especially the Hwy 63 project. Bales indicated that census data from the area could be beneficial to show the council the importance of safety in the area. Bales further said there are many issues with kids in the area crawling over the train and rail road tracks. Cass questioned if there was an official with the rail road company that would be able to speak on behalf of the Hwy 63 project and safety concerns with the rail road tracks. Bales indicated that he would contact the rail road company to see if they would speak on the safety concerns of the area.

The Complete Streets Committee will be holding a work session with the City Council on January 12, 2015 with Buls speaking on behalf of the Hwy 63 project. Representatives with the Waterloo School System and the rail road will also be addressing safety concerns with the area.

2. Project Status Updates (University Ave, U.S. 63, Kimball Ave, Park Ave, Street Reconstruction, etc.)

Eric Thorson, City Engineer, indicated that he was very confident in the Hwy 63 project and that the overpass including the bike trail would be included with the project. Blanshan questioned what the time frame would be for the project. Thorson indicated construction would be tentatively planned for 2016 and contain the area between Conger to Franklin and Franklin to Jefferson. Thorson indicated that the City has not heard a response from the IDOT for the ownership

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transfer of University Avenue. Thorson indicated that construction for this year should be done within a week or so. The project is projected to be finished during the 2015 construction season. Thorson stated that there is no update on the Park Avenue project. Schroeder indicated that Mohammad, Traffic Engineer, could give the committee an update on the project. Bales indicated that funding may be an issue for the project.

Thorson indicated that he and Noel Anderson had received the letter regarding upcoming street reconstruction projects and they are still in discussions. Thorson stated that he would have an update for the committee in a month. Schroeder questioned when would be the appropriate time of year for the committee to give recommendations on upcoming street reconstruction projects. Thorson indicated that the engineering staff has a 5 year plan for street reconstruction projects and that August or early September would be the optimal time of year for his department to receive recommendations.

Bales indicated that there is a major short fall in funding for the Hwy 63 project and stressed that the committee needs to make sure that project is kept as a priority to the committee. Letters of Support to the City Council and IDOT would help support additional funding for this project.

It was moved by Schroeder, seconded by Cass to approve letters of support for the Hwy 63 construction project be sent to City Council and the IDOT in the first or second week of January 2015. Motion carried unanimously.

3. Update on Pedestrian Master Plan

Codie Leseman with INRCOG stated that there was an informational meeting on the Pedestrian Master Plan and indicated that there would be some changes that need to be made but the plan should be done in approximately a year. Cass indicated there is going to be a walkabout in Waterloo on March 13th hosted by the University of Northern Iowa. The walkabout is limited to 20 individuals.

IV. Discussion Items

1. Other General Discussion Items

The Committee decided that the next meeting of the Complete Streets Committee will be held in March and a time should be set up with Noel Anderson, Community Development and Planning Director and Eric Thorson, City Engineer to have updates on projects in the area.

V. Adjournment

Blanshan adjourned the meeting at 2:50 p.m.

Respectfully submitted,



Adrienne Miller,
Associate Planner