



CITY OF WATERLOO, IOWA

CITY HALL

715 MULBERRY STREET 50703

Illicit Discharge Reporting Form

Individual Filing Report: _____
(Last Name) (First Name)

Please type or print your name in the above blank. While you are not required to identify yourself in order to file a report, having a point of contact regarding the discharge is often beneficial in the city's efforts to properly assess the issue. Conditions of a stormwater discharge can change rapidly, and without a point of contact from which to gather details and answer questions which may not be addressed in the report, some concerns, such as the those only evident under heavy flow conditions, may not be identified.

Date of Reporting (mm/dd/yyyy): _____

Type or print the date of form completion in the above blank. This is not the location of the discharge, but the date that you are completing and filing the report. If you wish to provide a specific date for the illicit discharge, please do so in the "Description of Problem" section below.

Contact Information: _____

If you are willing to act as a point of contact for this report, type or print your preferred method of contact here. Examples include an email address or telephone number.

Location of Discharge (please be specific):

Type or print a description of the location of the discharge. Describe the location in such a way that it will be easy for a person who has not been on site to find. Good descriptors include street addresses or nearby intersections, landmarks, or property corners (i.e. NE corner of property near curb).

Description of Discharge:

CITY WEBSITE: www.ci.waterloo.ia.us

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Type or print a brief but thorough description of the discharge. Details such as the type of flow (intermittent or constant), any noticeable odors and the color of the discharge should be included, as well as any information available as to the source of the discharge.

Attachment(s) (circle all that apply): **Map** **Photograph**
Other (please specify): _____

Other items that you feel would be of further assistance can also be added as attachments. These can include photographs of the discharge and its surroundings or maps which may help inspectors more easily locate the discharge.

Once the form is completed you may email it to:

stormwater@waterloo-ia.org

Those wishing to submit the report anonymously may do so by printing the document and mailing to:

**City of Waterloo
Engineering Department
c/o Stormwater
715 Mulberry St.
Waterloo, IA 50703**