

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – JANUARY 15, 2008– 5:15 P.M.
MEETING ROOM A, WATERLOO PUBLIC LIBRARY**

Chairperson Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:20 p.m.

Those in attendance were: Berry, Morgan, Newton, Olsson, Ottesen, and Quirk.

Those absent were: Anderson, Brockway, and Potter

Also present was staff member Tim Andera and Candy Streed of Silos and Smokestacks.

Approval of Minutes

Motion made by Quirk, seconded by Berry to approve the minutes of the December 18th, 2007 Regular Meeting. Motion carried unanimously.

Approval of Agenda

Motion made by Quirk, seconded by Morgan to approve the agenda as submitted. Motion carried unanimously.

Reports

1. Main Street

Ottesen noted that there was no Main Street meeting this month.

2. Silos and Smokestacks

Streed gave the Silos and Smokestacks report, noting that there is an upcoming grant and proposal writing workshop on Tuesday, February 26, 2008 in Independence, which will be hosted by Jeanie Lovell, Director of Corporate and Foundation Relations at Luther College. Streed noted that the presenter has many years of experience in grant and proposal writing, and this would be a noteworthy seminar to attend. Streed also noted that there will be an upcoming seminar in Maquoketa regarding the types of grants available for Silo and Smokestacks partner sites. Streed also noted that there will be no annual process of nomination of partner sites in 2008, as Silos and Smokestacks will be doing a review of that program to see how things are working.

3. Grout

Olsson noted that recently, the Grout got the large model airplane hung up in their main lobby, and also noted that the U.S.S Juneau battleship replica will be arriving soon, and will also be placed in the main lobby. Olsson noted that currently, the existing offices in the older areas of the museum are going to be moved elsewhere so that remodeling of that portion of the museum can begin.

Public Hearings

1. Election of a Chairperson and Vice-Chairperson for the 2008 Calendar Year.

Motion made by Quirk, seconded by Morgan to elect Olsson as the Chairperson for the 2008 Calendar Year. Motion carried unanimously.

Motion made by Morgan, seconded by Olsson to elect Quirk as the Vice-Chairperson for the 2008 Calendar Year. Motion carried unanimously.

Olsson then presided over the remainder of the meeting.

Discussion Items

1. Downtown Survey Grant – Historical Resource Development Program (HRDP) Grant.

Andera noted that the main reason that Waterloo did not receive the funding of a CLG Grant, was due to funding purposes, noting that there was requests totaling over \$160,000, but only \$67,000 were awarded to projects. Ottesen noted that he has talked to Main Street, and noted that there are numerous property owners who are interested in getting the survey completed. Commission members noted and recommended that Andera attend the grant writing seminar in Independence to gain further experience in grant writing and submittal.

Newton noted that Main Street has expressed concern, noting that they do not want there to be any conflict between their review, and the review needed if a historic district is established.

Motion made by Quirk, seconded by Morgan for recommendation that Tim Andera, Associate Planner to attend the grant and proposal writing seminar in Independence, Iowa on February 26, 2008, subject to the approval of the Community Planning and Development Director. Motion carried unanimously.

2. Historical Preservation Ordinance Revision

Olsson noted that she would be getting a copy of the Ordinance to Andera, and from there, he would pass it along to attorney, Chris Wendland for his review. Olsson noted that the main issue that needs to be addressed is how to word the section of the Ordinance specific to Conservation Overlay Districts.

3. Historical Preservation Annual Awards Ceremony

Andera noted that the annual awards ceremony would be coming up in May of this year, and now would be a good time to start thinking ahead and planning for the ceremony. Commission members noted that they would tentatively set a date of Thursday, May 29th, but leave the date open to change if needed. Commission members also noted that they would prefer to keep the ceremony at the Snowden House, due to its historic character

and being allowed to serve food there. Commission members noted that possible properties for an award are:

- Cottonwood Canyon – 216-218 E 4th
- 2409 Lafayette Street – Northeast corner of Lafayette and Adrian Streets
- Black's House – 120 Independence Avenue
- 310 Independence Avenue – Queen Anne Style
- 1212 Independence Avenue – Outside work
- Cathy DeSoto
- Diane and Larry McGrane – 230 Alta Vista – Recently painted outside.
- 3rd and Wellington – 318 Wellington – Richard Penn
- Randy Pilkington – 229 Alta Vista Avenue

Commission members noted that the new restaurant opening in Chuck Orr's building currently under renovation at the corner of East 4th Street and Lafayette Street would be opening sometime this year, and if the restaurant is open by May, if they would be interested in donating space for the annual awards ceremony. Newton noted she would get in touch with Chuck Orr to see when the restaurant is going to open.

4. Kingbard Walking Tour

Andera noted that Potter was ill, and was unable to attend the meeting and give an update on the walking tour. Andera also noted that Candy Streed of Silos and Smokestacks said she would be willing to help organize the tour.

Hearing no further discussion chairperson Olsson adjourned the meeting at 6:01 P.M.

Respectfully submitted,



Tim Andera
Associate Planner
Staff to the Commission