

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – January 17, 2017– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Ottesen, Jenson, Stevens, and Price.

Commission Member(s) absent were: Jaacks, Orlando and Price.

Others Present: John Dornoff – Planning Staff

Approval of Agenda

Motion made by Jenson, seconded by Stevens to approve the agenda of the January 17, 2017 regular meeting with an amendment to add presentation and q&a with Tom Wickersham of the Community Foundation. Motion carried unanimously.

Approval of Minutes

Motion made by Stevens seconded by Price to approve the minutes of the December 13, 2017 with amendments. Motion carried unanimously.

Hearings

No Hearings

Special Presentation by Tom Wickersham of Community Foundation

Tom Wickersham from the Community Foundation of Northeast Iowa was present to give more information about the possibilities for the HPC and the Community Foundation to work together. The foundation works with 1-person non-profits up the major organizations. The organization can also serve as a back office for funding campaigns. The Community Foundation can act as a catalyst to bring others to the table. One idea would be to create a fund for ongoing efforts and the HPC being an advisor to that fund.

Wickersham discussed that are several ways that the commission could get funding including through the regular grant funding opportunities with the Foundation. However, each organization can only apply once and since the HPC is part of the city, the commission cannot apply if the city does. However, the commission can partner up with a 501(c)3 who can apply for the grant.

There is also Metro Funders is a loose knit group of funders that can be a source of funding.

Wickersham also speculated that it would save money to do a city wide survey than doing one area at a time although another idea would be to do a pilot project before moving on to other areas, possibly with a contract with options to allow for the other areas. Estimates on doing the citywide survey would be about \$1 million although that does not take into account any savings from economies of scales.

Wickersham also pointed out that doing the citywide survey be used to create civic pride and bring the whole city on board about the importance of this project.

Ottesen mentioned teaming up with another organization such as the Grout to do a grant application. Price mentioned that the Church Row neighborhood was trying to become a 501(c)3 non-profit and Dornoff stated that they mentioned in the Planning and Zoning Commission meeting last week that they did have it. Another possible organization would be the Cedar Valley Historical Society.

Jenson asked if the commission could contact those that have been successful getting grants in order to help the commission get one. Wickersham stated that it was his job to help the commission apply for the grant and help with the process.

Also, look at smaller projects such as the upcoming awards ceremony.

It was also mention that on Thursday January 19 at 6:00pm there is going to be a meeting at the Center of the Arts to help the neighborhood associations. There is more meetings set up in February and March.

Reports

1. Main Street

No major events planned until March although Main Street Waterloo is looking for an office assistant.

2. Silos and Smokestacks.

No Report from Silos and Smokestacks

3. Grout Museum

Ed willing to go to the meetings of the Grout board and talk to them about the plans for surveys, awards ceremony and asked what specific things do we need from Grout?

4. Rath Administration Update

Tim Andera has been in contact with the developer who apparently is in litigation with the state over tax credits.

Discussion Items/Possible Actin Items

1. Mission/Vision/Goals

Decided to have a dedicated goal-setting meeting and the consensus was that Thursday's would work the best for everyone. It was decided that Dornoff would email those not present today and see if January 26 would work for everyone and then set up a place to meet such as the library.

2. CLG Annual Report

Dornoff reported that the CLG annual report is progressing; he just needs paperwork from Rick Jacks.

3. Annual Awards Banquet

With the annual awards banquet coming up need to have an announcement in the paper asking for nominations for the awards. Decided that a April 1st deadline would work best and for the commission to have ideas for awards by the March meeting.

4. Developer Tax Information Seminar

Dornoff said that Paula Mohr and her staff would be more than willing to present at a seminar but he noted that Rick Jaacks and Community Bank are also looking to have one.

5. Survey/Website/Facebook

Dornoff said that he has not heard whether the HPC is going to be allowed to have a Facebook page due to concerns about posting and ownership. The city is still working on a new website which is supposed to have a section for the HPC that is supposed to be a one stop shop for all historic information in the city.

6. Most Endangered Building List

Dornoff had a list of suggested properties for a city most endangered properties list and it was decided to add the Rath Administration building and 519 E 3rd to the list.

7. Walnut District

Dornoff said there was no new information on the buildings in the district that JSA is looking to purchase. Work with making contact with the new Walnut association.

8. Cultural Trail

Dornoff said that the city did not get the grant for the African-American trail, the grant application had to be rushed to meet deadline.

9. Research

Dornoff showed maps of the Triangle area that show how land is used, the age of buildings, and the ownership.

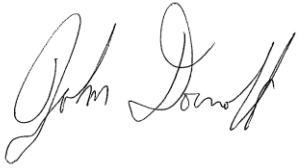
10. Other Discussion

Dornoff mentioned an email he had sent out last week mentioning a grant for historic sacred places. Stevens said she would try to get ahold of the Holme's that own the Mt. Moriah Baptist Church to see about getting a grant application for them.

Adjournment

Ottesen adjourned the meeting at 5:45 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "John Dornoff". The signature is written in a cursive style with a large, looped initial "J".

John Dornoff
Planner I