

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – JANUARY 19, 2016– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:34 p.m.

Commission Members in attendance were: Ottesen, Cass, Andera, Price, Stevens and Orlando.

Commission Member(s) absent were: Linda

Others Present: Adrienne Miller- Staff to the Commission; 1 member of the public

Approval of Agenda

Motion made by Price seconded by Orlando to approve the agenda of the January 19, 2016 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Orlando seconded by Price to approve the minutes of the December 15, 2015. Motion carried unanimously.

Hearings

No hearings submitted.

Reports

1. Main Street

Ottesen indicated that Main Street has continued search for a new director. Sign review has continued at their regular meetings.

2. Silos and Smokestacks

No update

3. Grout Museum

Cass indicated that the Grout Museum will be holding their annual History Day on March 31st and April 1st. Students are encouraged to bring in history projects to be judged. Judges are needed so if anyone is interested they can contact Sarah Nefzger at the Grout Museum.

4. Rath Administration Update

Andera indicated that he had sent an email to the owner and the owner stated that he has continued to write letters to the state in regards to historic tax credits for the project.

Discussion Items/Possible Action Items

1. 1400- 1420 W Donald Street

Sarah Kiani, owner of 1400-1420 W Donald Street, spoke to the commission in regards to her property looking for additional funding possibilities for her to make renovations to her buildings. Sarah indicated that she owns Hope Tree Counseling and would like to be able to renovate the buildings for community based theaters, markets etc.

Miller noted that she had spoken with Ms. Kiani previously in regards to the national and local designation process in which would assist with potential historical funding. Miller invited Kiani to the meeting to discuss any further potential opportunities that may be available that commissioners may be aware of.

2. 519 E 3rd St/Walnut District

No update.

3. City owned properties/Demo List

Commissioners questioned the status of 219 Sumner Street. Miller noted that she has not heard a response from Preserve Iowa but will contact them for an update.

4. Funding- HRDP Grant and CLG Grant information

Orlando handed out copies of the Black Hawk Gaming Grant application that she has filled out. Additional information needs to be added that Stevens had put together. Miller indicated that the commission will need some sort of letter of intent from the Community Planning and Zoning Department and she will contact Noel Anderson in regards to the letter.

5. Bylaws

Ottesen noted that he does not have a finalized draft but should be done next month.

Adjournment

Ottesen adjourned the meeting at 5:30p.m.

Respectfully submitted,



Adrienne Miller,
Associate Planner