

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – January 20, 2015– 4:30 P.M.  
1<sup>st</sup> Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Price, George, Ottesen, Stevens (5:05) and Andera.

Commission Member(s) absent were: Cass, Linda

Others Present: Adrienne Miller- Staff to the Commission, Chris Western Planning and Zoning Staff and 2 members of the public

**Approval of Agenda**

*Motion made by Price, seconded by George to approve the agenda. Motion carried unanimously.*

**Approval of Minutes**

*Motion made by Price seconded by George to approve the minutes of the December 16, 2014 regular meeting. Motion carried unanimously.*

**Hearings**

**1. Request for Certificate of Appropriateness by Community Wholesale, Chuck Todd, for the installation of new windows located at 123 Alta Vista.**

Miller gave the staff report indicating that the windows are currently wood and would be replaced with vinyl. The new windows would have a similar appearance to what is currently at the home, including the same grid pattern in the top sash of the window.

Chuck Todd, with Community Wholesale, indicated that they would have the wood casing outside of the window and the owners would like to paint that white. The new windows would be more efficient and would not have a storm window appearance.

George questioned what the difference in cost would be if the owners were to have wooden windows installed instead of vinyl. Todd indicated it would be 2 to 3 times the cost of vinyl.

Ottesen expressed concerns with approving the request due to the HPC guidelines stating that vinyl windows are not allowed as replacement windows.

*Motion made by George, seconded by Price to approve the request for a Certificate of Appropriateness for the installation of new vinyl windows at 123 Alta Vista Ave. Motion carried with a vote of 3-2 with Ottesen and Andera voting against.*

**Reports**

**1. Main Street**

No Report

**2. Silos and Smokestacks**

Candy Streed, Silos and Smokestacks, indicated that there had been discussion on Main Street regarding the future of the Wonder Bread building. Streed stated that there are many webinars coming up the next few months regarding all different aspects of Historic Preservation.

Streed indicated that the annual Golden Silo Awards Luncheon will be held on Wednesday, April 1<sup>st</sup> from noon to 1:30 at the Kinze Innovation Center in Williamsburg. The luncheon will celebrate individuals and organizations whose contributions demonstrate excellence in preserving and telling the story of American agriculture.

Streed stated that they have teamed up with the Grout Museum and are creating a video of local farmers to help document the area's history of agriculture.

### **3. Grout Museum**

No update.

### **4. Rath Administration Update**

Andera indicated that he had contacted the developer about a setting up a tour of the building but has not had a response. He will keep the commission informed of a date and time of a tour if one is set up.

### **Discussion Items/Possible Action Items**

#### **1. 515 & 519 E 3<sup>rd</sup> Street/ Walnut District:**

Ottesen explained an email that was attached to the packets from David Deeds that indicates the home located at 519 E 3<sup>rd</sup> Street may be eligible to be listed on the National Register. There is also a letter from a historical consulting firm that also indicates that the home may be eligible to be listed on the National Register. Ottesen also stated that he had met with Pat Morrissey and members of the Church Row neighborhood to discuss the possibility of designating a historic district. It was discussed that starting with a survey and also meeting with the neighborhood would be a good starting point for designating both Church Row and also the Walnut Court area. Andera indicated that he has a book from the National Register Conference that he will bring to the next meeting that explains the application process for the National Registry.

#### **2. City Owned Property within Neighborhood Associations**

Miller indicated that there is no update to the list for this month.

#### **3. CLG Annual Report**

Miller indicated that a copy of the completed annual report was sent out in the email along with this meetings packet. The report is due February 27<sup>th</sup> so if there is any changes that need to be made to the report to let her know.

#### **4. Funding**

Miller indicated that there is no update on funding. Ottesen stated that Dubuque has a successful funding program that the Commission should look into.

#### **5. Preserve Iowa Summit**

Miller stated that she had received some information from Stevens regarding the summit and will forward the information to all commissioners.

#### **6. Wonderbread**

Streed indicated that funding was available through the State of Iowa Historic Society. The funding is called TAN or Technical Assistance Network and needs to be requested by the CLG and must have permission of the owners of the structure to request a TAN.

**Adjournment**

*Ottesen adjourned the meeting at 5:45.*

Respectfully submitted,



Adrienne Miller,  
Associate Planner