

**WATERLOO HISTORIC PRESERVATION COMMISSION
SPECIAL MEETING – JANUARY 17, 2012– 5:00 P.M.
1st FLOOR CONFERENCE ROOM, CITY HALL**

Olsson called the special meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:00 p.m.

Commission Members in attendance were: Berry, Ottesen, Toepfer, Potter, Andera, Olsson and Quirk.

Commission Member(s) absent were: Linda

Others Present: Poll- Staff to the Commission, Craig Clark- Building Official, and 2 citizens.

Approval of Agenda

Poll noted that there had been a delay for the plans for Tech 2 building so the appropriate documentation was not received. Poll noted that the HPC could discuss what had been submitted.

Motion made by Quirk, seconded by Berry to approve the agenda. Motion carried unanimously.

Public Hearings

1. *Request by Michael and Janice Weber for a certificate of appropriateness remove and fill in a second floor window on their home at 302 Prospect Avenue.*

Poll noted that the Building Official was present and noted this item had been tabled at the previous meeting.

Craig Clark, Building Official, noted that code requires moisture not penetrate to the insulation. Weber noted that behind the storm is plastic sheeting, then a board, then insulation, then the shower. Clark noted that as long as there is the appropriate moisture barrier there would not appear to be a violation of code and the window could remain.

Motion made by Potter, seconded by Toepfer to approve a certificate of appropriateness to allow the applicant to use the appropriate moisture barrier that code requires while allowing the applicant to leave the storm window on the home. Motion carried unanimously.

2. *Local Historic Landmark Nomination for the Tech 2 building located at 360 Westfield Avenue, formally known as the C-2 building of John Deere.*

Poll noted that due to a delay the proposed plans for this building are not yet public. Poll noted that he had provided a study for the John Deere site but that the study did not find the building in question to be eligible of the National Register of Historic Places. Poll noted that the plans should be public for the next meeting and the discussion could continue at that time.

Adjournment

Motion made by Potter, seconded by Quirk to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 6:04 p.m.

Respectfully submitted,

Adam Poll,
Associate Planner