

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – January 30, 2014– 4:30 P.M.  
Mollenhoff Room, City Hall**

Western called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35.m.

Commission Members in attendance were: Valtchev, Price, Stevens & Andera.

Commission Member(s) absent were: Cass & Linda

Others Present: Chris Western, Staff to the Commission. Adrienne Voelker, City of Waterloo Planning Staff and 1 member of the public

**Approval of Agenda**

Western introduced Terry Stevens as a new member of the Commission. Stevens noted that she is a native of Waterloo and has a lot of interest in preserving the community.

***Motion made by Price, seconded by Valtchev to approve the amended agenda. Motion carried unanimously.***

**Approval of Minutes**

***Motion made by Stevens, seconded by Andera to approve the minutes of the October 23,2013 Regular Meeting. Motion carried unanimously.***

**Hearings**

**1. Request for certificate of appropriateness at 225 Highland Blvd to allow four (4) new doors and two (2) storm doors to replace old doors on residence.**

Western gave a staff report noting the house is rated as a "C" structure for architectural significance and is listed as contributing to a district. In historical significance, it is rated as an "A" structure and is listed as contributing to a district. Western noted that *The Design Guidelines for Historic Buildings states under recommendations for doors: "replacing badly deteriorated doors with new or salvaged doors that are similar in size, material, style and appearance."* The proposed doors would appear to meet these qualifications as the doors are similar in size, will be painted to match existing trim and will have storm doors that will be consistent with existing/ former storm doors.

Lee Byrd, 225 Highland Blvd, gave explanation for replacement of doors for security reasons as there was an attempted burglary at her home January 6<sup>th</sup>. Byrd stated she knew that she needed to come before the commission but she did not even think twice about buying new doors due to her and her mother's safety. Applicant also stated that the doors would be painted a color to match existing trim on the home.

Price questioned if the commission was worried about the doors being aluminum instead of wood and Byrd noted that the doors that she replaced were aluminum and were so when she purchased the property 6 years ago.

*Motion made by Stevens, seconded by Andera to approve the certificate of appropriateness at 225 Highland Blvd to allow for four (4) new aluminum entry doors and two (2) new storm doors to be replaced on the home under the condition that they would be painted cream to match existing trim that is on the home . Motion carried unanimously.*

Reports

**1. Main Street**

No report

**2. Silos and Smokestacks**

No report

**3. Grout Museum**

No report

**4. Rath Administration Update**

Andera noted that a construction trailer will be moving into the area soon to begin work.

**5. Dunsmore House**

Western noted that the Cedar Valley Ghost Hunters inquired about spending a night at the Dunsmore house to investigate if it is haunted or not.

Discussion Items/Possible Action Items

**1. Historic Preservation Awards**

Western noted that the Commission needed to start thinking about the Historic Preservation Awards again. Price explained what the awards were for and provided examples of who had been awarded in the past. Typically the commission hands out three awards and gave awards to at least one residential and one commercial property.

**2. Re-election of Officers for 2013**

Valtchev noted they should hold off on election of officers until all members are present.

**3. Applications for additional commission members**

Western noted that the commission is in need of two additional members. Also that Ed Otteson may be coming back to the commission.

Andera noted that Allaire George and Ed Otteson would be joining the commission.

**4. Quarterly funds**

Andera noted that the commission has an account with Community Foundation of Northeast Iowa. Commission currently has \$3,746.29 in the account.

**5. Annual Report to be submitted to state**

Voelker explained that an annual report is due to the State Historical Society February 28<sup>th</sup> and it basically explains events and agenda items that took place throughout the 2013 year with the Highland Neighborhood Historic District.

**6. Community outreach**

Western noted that being involved with the community and getting the Historical District to have a presence throughout the community would be a great thing for the Commission. Western suggested looking into getting additional funding, such as a revolving loan project, from state and federal levels to help with projects around the community and possibly within the Highland Historic District.

Valtchev noted that he agreed that awareness throughout the community would be great for the Commission and is interested in looking into allocating funds to help support future projects.

**Adjournment**

*Motion made by Andera, seconded by Stevens to adjourn the meeting. Motion carried unanimously.*

Meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Adrienne Voelker,  
Associate Planner