

*MINUTES*  
**WATERLOO HISTORIC PRESERVATION COMMISSION**  
**REGULAR MEETING - 4:30 P.M. February 15, 2000**  
**FRANK MOLLENHOFF ROOM - 2<sup>ND</sup> FLOOR CITY HALL**

Chairman Levi called the regular meeting of the Waterloo Historic Preservation Commission to order at 4:30 p.m. Members present were: Aronson, Braley (4:43), Craven, Durbahn, Leonhart, Pearson, and Peterson. Staff members Noel Anderson and Terry Malone were also in attendance.

Peterson made a motion to approve the Minutes of the January 18, 2000 meeting as submitted and Pearson seconded the motion. The motion passed unanimously.

Peterson motioned to approve the agenda and Pearson seconded it. That motioned passed unanimously as well.

No representatives from Silos & Smokestacks or Main Street were present to report their happenings.

There were two agenda items for the month, and three discussion items.

The first agenda item directed city staff to seek CDBG funds for the proposed matching funds and acquisition program. Pearson made a motion to approve the item adopting the language of the letter, which read:

In an effort to expand the services offered to the community as a whole by our Commission, we aspire to begin a matching grant program for owners of houses that are individually eligible for the National Register of Historic Places. A great number of the older homes in the city are owned or rented by individuals that would satisfy HUD guidelines for eligibility. The Commission is proposing a budget of \$60,000. The proposed scope of the program's services is as follows:

- Planning staff to the Commission would process applications for historic renovations.
- Commissioners will review the applicant's project for Section 106 compliance.
- The Commission would provide a 60% match to eligible applicants.
- The matching portion would not exceed \$10,000 ensuring at least 5 projects annually.
- Reserve \$10,000 for the acquisition of historically or architecturally significant structures threatened by demolition that can be cost-effectively preserved.

The Waterloo Historic Preservation Commission optimistically looks forward to forging a working relationship with the Community Development Board to promote the general welfare for all people of Waterloo. By protecting the irreplaceable, and practicing place making, our generation will be remembered as one that struck a balance between community preservation and progressive development.

The motion was seconded by Aronson and approved unanimously.

The formal checklist report by Sue Pearson was tabled until the March 21, 2000 meeting.

The first and second discussion items were combined regarding revising the ordinance and adopting language to create a local landmark designation. Braley suggested that all language pertaining to the alphabetical rating system be removed to avoid confusion. To address the current issue, Braley suggested inserting a savings clause of individually eligible structures with a "C" designation to require HPC review when demolition requests are made. It was agreed upon by the HPC that all site inventory forms be updated to reflect properties that were demolished due to the apparent discrepancy of the rating system. Staff was directed to find local landmark ordinances to modify and adapt for our purposes.

Staff was also directed to find legislation for historic tax incentive programs to fashion something similar before inviting state legislators. Drafting a long-range project list was suggested in further discussion of the item. Braley volunteered to assist staff in drafting a document for both discussion items that will spell out the authority of the HPC in concise and reader friendly language.

With no further business, the Commission was adjourned at 5:47 p.m.

Respectfully submitted,

Terrance D. Malone  
Staff to Commission  
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