

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – February 16, 2016– 4:30 P.M.  
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:34 p.m.

Commission Members in attendance were: Ottesen, Andera, Price, Stevens and Orlando.

Commission Member(s) absent were: Linda, Cass

Others Present: Adrienne Miller- Staff to the Commission; Pat Morrissey, City Council & 1 member of the public

**Approval of Agenda**

*Motion made by Price seconded by Orlando to approve the agenda of the February 16, 2016 regular meeting. Motion carried unanimously.*

**Approval of Minutes**

*Motion made by Orlando seconded by Price to approve the minutes of the January 19, 2016. Motion carried unanimously.*

**Hearings**

**No hearings submitted.**

**Discussion:**

Charles Pearson, Pearson Consulting, discussed the Iowa Civil Rights Trail Project in Waterloo. Pearson indicated that the Historic Preservation Commission is a good asset to the project and other potential historical projects in the area.

**Reports**

**1. Main Street**

Ottesen indicated that Main Street is continuing interviews for a new director and the design review board continues to review requests from businesses located downtown.

**2. Silos and Smokestacks**

Miller read through updates that were submitted via email from Candy Streed.

**3. Grout Museum**

No Updates

**4. Rath Administration Update**

Andera indicated that they are still working through issues with historic credits with the state.

**Discussion Items/Possible Action Items**

1. 519 E 3<sup>rd</sup> Street/ Walnut District – no update

Miller indicated that there was no update to the list. Morrissey indicated that a gentelman did approach city council stating that 519 E 3<sup>rd</sup> Street is being used by a number of individuals in town for a number of different reasons and expressed concerns on why the home was not boarded by the city. Morrissey indicated that the City is continuing talks with JSA Development and JSA Development has expressed interest in a number of other additional properties in the area.

2. City owned properties/Demo List – no update

No update.

3. Funding- HRDP Grant and CLG Grant information

Miller noted that the budget would not be finalized until March therefore the Commission would not know until then if they were to receive any funding. Orlando indicated that she has been working on the application for the Black Hawk County Gaming Grant and will touch base with them to see if matching funds need to be secured before applying for the grant. Miller noted that the HRDP Grant application is due at the end of the month of March and she would be working on an application for the commission.

4. Bylaws

Ottesen noted that he does not have an update on the bylaws for the commission to look over.

5. Other Business:

Ottesen requested that Historic Preservation month and awards be discussed at the next meeting. Stevens passed out a questionnaire for the commissioners to take a look at and discuss at the next meeting.

**Adjournment**

***Ottesen adjourned the meeting at 5:30p.m.***

Respectfully submitted,



Adrienne Miller,  
Associate Planner