

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – February 18, 2014– 4:30 P.M.  
1<sup>st</sup> Floor Conference Room, City Hall**

Western called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Valtchev, Price, Cass, Stevens, George, Ottesen & Andera.

Commission Member(s) absent were: Linda

Others Present: Chris Western, Staff to the Commission. Adrienne Voelker, City of Waterloo Planning Staff and Candy Streed of Silos and Smokestacks

**Approval of Agenda**

Western welcomed Ed Ottesen and Allaire George to the Commission.

***Motion made by Price, seconded by Cass to approve the amended agenda. Motion carried unanimously.***

**Approval of Minutes**

***Motion made by Andera, seconded by Price to approve the minutes of the January 30,2014 Regular Meeting. Motion carried unanimously.***

**Hearings**

**1. Request for certificate of appropriateness at 226 Alta Vista to allow for the construction of a new 4' x 16' firewood shed in the back yard**

Western gave the staff report noting that the structure is rated as a “B” structure for architectural significance and is listed as contributing to the district. The applicant would like to construct a new firewood shed in the back yard along the west edge of property line. The structure would be composed of wood and shingles.

Andera questioned if the applicant had mentioned a different structure size of 4' x 32'. Staff did not hear of any other sizes from the applicant. Ottesen questioned if the structure would be too large to pass city code and Western noted that it would be under the 850 square foot ordinance including the size of the detached garage so the sizes discussed would not be an issue. Valtchev noted that he would like to see shingles used for the shed that coincide with the shingles on the home.

***Motion made by Cass, seconded by Price to approve the certificate of appropriateness at 226 Alta Vista Avenue for the construction of a new firewood shed under the condition it shingles would match existing shingles used on the residence. Motion carried unanimously.***

**2. Resolution to approve that the C-2 building is the largest manufacturing building in Waterloo that is over 50 years old, standing with six stories and 198,000 square feet total.**

Voelker explained that a request has been made from Jan Olive Full with Tallgrass Historians in Iowa City that a resolution be passed by the Waterloo Historic Preservation Commission stating that the C-2 building, located near downtown Waterloo, is the largest remaining manufacturing building withing Waterloo that is over 50 years old.

Candy Streed with Silos and Smokestacks further explained that the owners have been turned down again when attempting to register the building as a national historic landmark. The owners are now asking for a resolution from the Historic Preservation Commission confirming that it is the largest remaining manufacturing building over 50 years old in Waterloo to assist with their appeal process.

Ottesen questioned how big the building adjacent to the C-2 building was and if it may be bigger. Voelker noted that it is slightly smaller according to the Black Hawk County Assessors web site.

***Motion made by Cass, seconded by Price verifying that the C-2 building is the largest manufacturing building remaining in Waterloo that is over 50 years old standing with six stories and 198,000 total square feet. Motion carried unanimously.***

### **Reports**

#### **1. Main Street**

Cass noted that Preservation Iowa is calling for nominations for the 100 most endangered properties list for the 2014 year. The deadline is February 28<sup>th</sup>. Valtchev noted that the Hostess building downtown would be a good nomination. Stevens noted that the Logan School may also worthy of a nomination.

#### **2. Silos and Smokestacks**

Candy Streed with Silos and Smokestacks mentioned that they would be holding their annual Golden Silo Awards Luncheon at the Sky Room in the Blacks Building Wednesday April 2<sup>nd</sup>. They are accepting applications until May 1<sup>st</sup> for their grant programs. Silos and smokestacks will also be hosting a “Cash is King” webinar.

#### **3. Grout Museum**

Cass noted that he is no longer on the Grout Museum board but will still check in with the Museum to receive updates for the commission.

#### **4. Rath Administration Update**

No update

#### **5. Dunsmore House**

No update

### **Discussion Items/Possible Action Items**

#### **1. Masonic Temple**

Western noted the Masonic Temple is officially recognized on the National Register of Historic Places by the State Nominations Review Committee.

**2. Awards/Nominations**

Western noted that awards will be in May and for Commissioners to continue brainstorming sites to be nominated to receive an award. There will be a total of three awards and it was previously discussed nominating Lee Byrds home at 225 Highland Boulevard and also the Brown Derby.

**3. Annual Report**

Voelker explained that an annual report is sent to the state explaining what the Historic Preservation Commission has been involved in throughout the year. The report is due February 28<sup>th</sup>. Ottesen questioned if that would be something that could be sent out to all of the commissioners so they can reflect on what had been done throughout the previous year.

**4. Community Outreach**

Western noted that gathering ideas on community outreach would be a great for exposure of the Historic Preservation Commission. Western mentioned possibly forming a subcommittee to further discuss ideas to bring to commission. Western noted that he would look into further funding opportunities for the commission such as a revolving loan system.

**5. Lafayette School**

Western noted he spoke with contractor and the school will be demolished by April 1<sup>st</sup>.

**6. Training**

Western noted that staff will be researching training for the commissioners to partake in throughout the year.

**7. Election of Officers**

**It was moved by Valtchev, seconded by Andera to nominate Ottesen as chairperson. Motion carried unanimously**

**It was moved by Price, seconded by Valtchev to nominate Cass as vice chairperson. Motion carried unanimously**

**Adjournment**

*Motion made by Stevens, seconded by Ottesen to adjourn the meeting. Motion carried unanimously.*

Meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Adrienne Voelker,  
Associate Planner