

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – February 20, 2018– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Ottesen, Price, and Jenson.

Commission Member(s) absent were: Jaacks, Miller, Stevens and Orlando.

Others Present: John Dornoff – Planning Staff

Approval of Agenda

No Quorum

Approval of Minutes

No Quorum

Hearings

The Annual Certified Local Government report will be going to city council on February 26, 2018 so Dornoff will be doing an email vote for recommending approval of the report to be sent to city council and to the state.

Reports

1. Main Street

Ottesen reported that there have been a couple of sign reviews in the last month.

Also, a new executive director should be named soon.

2. Silos and Smokestacks.

Ottesen reported that Silos and Smokestacks may be moving soon.

3. Grout Museum

No Report

4. Building Update

Dornoff noted that a RFP should be going out soon concerning the Rath.

St. Mary's made Iowa's Most Endangered List for 2018. It was also reported that the owner apparently paid the taxes but the check bounced. There is parties interested in the buildings.

5. Walnut Survey

Dornoff noted there should be a public meeting coming up in March or April.

6. Smokey Row

RFP will be going out by March 1st with the proposals due by April 15th.

7. Highland

Commissioner Miller was not present.

Discussion Items/Possible Action Items

1. Grants

Dornoff stated that he is attempting to apply for the Community Foundation Grant but because someone in the city is already signed up he has to work with the Foundation to get added to the list approved to write the grant.

2. Design Guidelines

Price has put together some information and will create a report.

3. CIP 2019-2023

Dornoff reported that the CIP will go to the full council on February 21, 2018. There is funding for the Smokey Row survey but not sure what else if anything survived.

4. City Owned/Demo List

Dornoff reported that there is little happening due to the lack of money but Castle is approaching \$100,000 due to the fire making harder to do asbestos abatement. Also the city is going after 811 Williston due to ongoing problems with that building.

5. Action Plan

Ottesen noted that the plan needs to be update as it has now been a year since it was put together.

6. Banquet 2018

Dornoff noted that the Banquet will be on May 3rd but in a different room from last year. Dornoff is also looking for recommendations someone to cater the affair. Jenson will check with Rodney's Kitchen if they could cater it.

7. School Art Project

Dornoff was supposed to get a flyer from Orlando but did not and recommending putting it on the back burner for 2018 due to circumstances beyond the commission's control.

8. Website/Reports/Data Base/Etc.

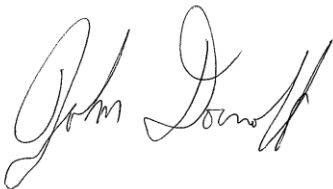
Dornoff noted that he is in process of mapping all the A and B properties in the city. There is over 1500 hundred properties that need to be mapped and so far about 450 have been done.

He also noted that he is in the process of digitizing all the reports that relate to historic preservation and will hopefully have all of them on the website by June.

Adjournment

Ottesen adjourned the meeting at 4:52 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "John Dornoff". The signature is written in black ink and is positioned above the typed name.

John Dornoff
Planner I