

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – February 21, 2017– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Ottesen, Jenson, Stevens, Jaacks, Orlando, and Price.

Commission Member(s) absent were: Linda.

Others Present: Pat Morrissey – City Council Representative and John Dornoff – Planning Staff

Approval of Agenda

Motion made by Orland, seconded by Jenson to approve the agenda of the February 21, 2017 regular meeting with an amendment to add under discussion that Paula Mohr will be attending the March 21, 2017 meeting.

Approval of Minutes

Motion made by Jenson seconded by Jaacks to approve the minutes of the January 17, 2017 regular meeting and the February 2, 2017 special meeting. Motion carried unanimously.

Hearings

Request for a Certificate of Appropriateness to allow for the replacement of a back door and storm door at 219 Highland.

Dornoff read the staff report.

It was noted that the applicant has tried to find doors that match the originals that are clearly deteriorated from the pictures attached.

The doors appear to be keeping with the character of the building.

Motion made by Orlando seconded by Price to approve the request as submitted. Motion carried unanimously.

Reports

1. Main Street

Taste of 'Loo is March 2nd.
Funky Junk-a-loo is March 25 and 26th

The refurbishing of the 4th Street Bridge was approved by the city council on Monday February 21st.

2. Silos and Smokestacks.

No Report from Silos and Smokestacks

3. Grout Museum

Ottesen attended the Grout Board meeting and talked about how the HPC is looking to partner with the Grout.

Ed Gallagher of the Grout is interested in being the Grout representative to HPC.

4. Rath Administration Update

No updates.

Discussion Items/Possible Action Items

1. Mission/Vision/Goals

Jenson handed out a basic set of the goals.

Stevens suggested that the commission should add contacting legislative representatives on the importance of historic preservation. Ottesen noted that one of the things discussed in the roundtable is that the state legislature is looking to cut historic tax credits.

Next month will look at putting action plans together and if there are any other suggestions for goals let Jenson know.

2. CLG Annual Report

CLG report is on the Mayor's desk waiting for his signature.

3. Annual Awards Banquet

Annual awards banquet is scheduled for May 4th. Orlando showed a flyer to give the schools to promote the art project as part of the awards ceremony. There was a good response to the idea of having a school project for historic preservation. Discussion turned about what grades this should be directed at and it was decided to go to elementary school aged children. There was also discussion about prizes with Morrissey saying he would talk to various people about possible prize donations.

Dornoff will see if the Center for the Arts will be available for May 4th with May 11th as an alternative date. Morrissey will also talk to Singlespeed about providing appetizers and drinks for the event.

4. Developer Tax Information Seminar

A big thank you to Commissioner Jaacks whose employer Community Bank and Trust put on the roundtable. One big takeaway from the roundtable was that Iowa used to be the poster child on doing historic tax credits but no more and how important it is to contact legislators to insure that the program does not get cut.

5. Funding

Morrissey said that he was going to meet with Michelle Weidner and say that Historic Preservation should be given an annual budget of \$25,000.

Dornoff said that the CIP budget is still going through.

6. Brochure

Dornoff explained that he is currently working on a brochure that will promote historic preservation and the needs for it. It is currently a work in progress and may take some time to get totally put together.

7. Most Endangered Building

This project is still a work in progress.

8. City Owned Properties/Demo List

Dornoff distributed a list of properties that have either been bought by the city or on the city watch list.

9. Walnut District

Dornoff and Morrissey mentioned that there is a City Council Hearing scheduled for March 6 for the development agreement between JSA and the city for the four homes in the Walnut area (515 3rd, 519 3rd, 516 Pine, and 521 Pine) and encouraged members of the commission to come and testify about the agreement.

Dornoff also noted that he and Chris Western walked through 408 Saxton, 312 Clay and 314 Clay with representatives from Habitat for Humanity. The two houses on Clay are very small but there is some new types of projects that Habitat is doing that may work for them so there is progress being made.

10. Website/Facebook

The new person hired by the Mayor is going to look at the possibility of having a Facebook page.

11. Paula Mohr Visit

Paula Mohr will be at the next meeting on March 7th and asked if there was anything in particular that the commission would like discussed on that day.

- Ways of getting developers, etc involved in residential historic properties.
- Tips/Pointers for Grants
- The low down on trainings
- Legislative bills the commission should be aware of
- What the commission should be thinking about 3-5 years down the road.

12. Other Discussion Items

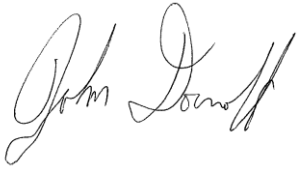
Dornoff noted that he will have to leave at 5:15pm during the April meeting and will not be at work May 16th but will make the meeting but if not will have Miller attends instead. Also will check to see if Miller can help out for the April meeting.

Dornoff and Ottesen noted that they will be attending the Church Row Neighborhood Association meeting at 6:30pm.

Adjournment

Ottesen adjourned the meeting at 5:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Dornoff". The signature is written in black ink on a white background.

John Dornoff
Planner I