

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – FEBRUARY 22, 2005 – 5:00 P.M.  
HAZMAT TRAINING CENTER – 1925 NEWELL STREET**

Chairperson Malecek called the regular meeting of the City of Waterloo Historic Preservation meeting to order at 5:00 p.m.

Those in attendance were Ottesen, Malecek, McKean, Olsson, Etheredge, and Maar. Applicants: Brenda and Reginold Parham, Elizabeth Carson, and Ed and Tiffin Kunath. Also in attendance was staff member Morgan Hoosman and Kerry McGrath with the State of Iowa Historical Society.

**Approval of Minutes**

*A motion was made by Maar to approve the minutes of the February 22, 2005 regular meeting with an amended date of the Highland community forum. Seconded by Ottesen, and passed unanimously.*

**Approval of Agenda**

*A motion was made by McKean to approve the agenda as submitted. Seconded by Etheredge, and passed unanimously.*

**Agenda Items**

**Request by Brenda and Reginold Parham for a Certificate of Appropriateness to replace existing windows, doors, and roof and construct a new 2 ½ stall garage at 1129 Vine Street**

The applicant, Brenda Parham, stated that they wished to replace the aluminum storm windows on the upstairs windows with vinyl replacements. Mrs. Parham stated that they also wished to replace the metal screen door on the front of the house. Malecek stated that the house was one of the most significant on the street. Kerry McGrath suggested the applicants contact Jack Porter, the State Design Consultant, noting that wood window can be energy-efficient if maintained properly. Mrs. Parham questioned the affordability of maintaining with original materials. Ms. McGrath stated that maintaining original materials can be affordable. McKean suggested tabling the request for windows and doors for one month to obtain additional information. Maar questioned if the applicants planned to replace the entire window. The applicants stated that they wished to replace the metal storm windows. The applicants stated they also wished to construct a new garage on the rear of the property. Etheredge questioned what type of material they planned to use for the garage, noting that another property was recently approved a garage with stucco. Malecek suggested tabling the request for a garage also to obtain additional information on materials. Ottesen questioned the applicants planned to construct the garage with a gabled-style roof planned for the garage, noting that the house had a hipped roof. The applicants stated they were willing to change the style of the roof to match the house.

*It was moved by McKean to table the request for one month to obtain additional information. The motion was seconded by Maar. Motion carried unanimously.*

**Request by Harry and Elizabeth Carson for a Certificate of Appropriateness to repair front porch, extend rear porch to extend along entire rear of home at 1108 Vine Street.**

The applicant, Elizabeth Carson, stated she wished to construct an addition on to the rear of the house, and enclose the front porch. Mrs. Carson stated that the front porch was screened at one time. Etheredge questioned if the addition would extend from both stories of the house or only an addition of the first floor. Mrs. Carson stated it would only be an addition of the first floor of the house. Etheredge stated she felt the addition would be acceptable with review of the siding material. Mrs. Carson stated that she would have additional information on the front porch when the contractor provides her with more information. Malecek suggested the applicant try to obtain documentation of front porch.

*It was moved by Etheredge to table the request to repair the front porch to obtain additional information. The motion was seconded by Olsson. Motion carried unanimously.*

*It was moved by Etheredge to table the request to extend rear porch to submit a site plan and materials to be used. The motion was seconded by Maar. Motion carried unanimously.*

**Request by Ed Kunath to address the Commission concerning future improvement to home at 326 Highland Boulevard**

Malecek stated Mr. Kunath is interested in purchasing the home, but it has severe water damage to the south portion of the home which is an original attached garage, and wanted to discuss potential changes to the home to make it more amenable to Iowa weather.

**Announcements**

Malecek stated there was a meeting with the Mayor on February 16<sup>th</sup> to discuss the ordinance revision, Rath Administration Building, Walnut Neighborhood homes, etc. Malecek stated the Mayor would like the Commission to be more present at the decision-making table with the Council than they have in the past. Malecek stated that he took a tour of the Rath Administration Building along with McKean, staff, and a potential developer. Malecek discussed the option of a driving tour for Preservation Month and submitted an example. Malecek stated that along with Waterloo Main Street, they are looking at the preservation of the Newton Jewelry Building, including the glass and the neon lighting. Malecek stated the upcoming old home tour is focused mainly on Cedar Falls properties, and it had been suggested to add some of the fraternal organizations such as the Elks Club, Masonic Temple, and El Mecca Shriners (old fire station no. 2).

Hearing no further discussion chairperson Malecek adjourned the meeting at 6:00 P.M.

Respectfully submitted,

Morgan Hoosman  
Associate Planner  
Staff to the Commission