

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – FEBRUARY 28, 2006 – 5:00 P.M.
WATERLOO PUBLIC LIBRARY – MEETING ROOM A**

Acting Chairperson Ottesen called the regular meeting of the City of Waterloo Historic Preservation meeting to order at 5:00 p.m.

Those in attendance were Etheredge, Ottesen, Olsson, Morgan, and Quirk. Also present was staff member, Morgan Hoosman.

Approval of Minutes

A motion was made by Etheredge to approve the minutes of the January 24, 2006 regular meeting as submitted. Seconded by Quirk, and passed unanimously.

Approval of Agenda

A motion was made by Quirk to approve the agenda as submitted. Seconded by Morgan, and passed unanimously.

Reports

Main Street Report

Ottesen stated the Main Street Board was holding a retreat that evening.

Silos and Smokestacks

A report was submitted to the Commission from Candy Streed via email.

Grout Museum

There was no report this month.

Election of Officers – appointment of Chair and Vice-Chair with terms to expire December 31, 2006

A motion was by Morgan to table the election of officers for one month. The motion was seconded by Etheredge. Motion carried unanimously.

Public Hearings

1. Contract for Comprehensive Historic Preservation Plan Grant

Hoosman stated a subcommittee reviewed the three proposals submitted for the project, and interviewed the firms. Hoosman stated the subcommittee recommended selecting Thomason & Associates as the consultant firm to complete the project.

A motion was by Etheredge to recommend approval of the request for the selection of Thomason & Associates for the Comprehensive Historic Preservation Plan grant. The motion was seconded by Olsson. Motion carried unanimously.

2. Historic Preservation Month Activities for 2006.

The Commission members by consensus decided to move forward with the following projects for Historic Preservation Month:

1. Walking/Driving Tour of Columbia Circle/Kingbard Hill Area
2. Signage Project in conjunction with Highland Neighborhood Association
3. National Trust Public Service Announcements
4. Local Historic Preservation Awards Ceremony
5. Public Awareness project of local builder or architect (i.e. Cleve Miller)

The Commissioners discussed the various proposed projects for Historic Preservation Month. There was a discussion regarding the architecture puzzle which could be utilized for either Historic Preservation Month in May or Architecture Month in September. Etheredge stated the Tour of Homes committee will begin to meet this month and discuss potential homes, and suggested they could potentially utilize the homes on the Columbia Circle/Kingbard Hill walking/driving tour.

Hearing no further discussion acting chairperson Ottesen adjourned the meeting at 6:00 P.M.

Respectfully submitted,

Morgan Hoosman
Associate Planner
Staff to the Commission