

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – MARCH 16, 2010– 5:00 P.M.
1st FLOOR CONFERENCE ROOM, CITY HALL**

Quirk called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:03 p.m.

Commission Members in attendance were: Berry (5:12), Andera, Morgan, Olsson, Ottesen, Potter and Quirk.

Commission Member(s) absent were: Brockway and Newton.

Approval of Minutes

Motion made by Potter, seconded by Olsson to approve the minutes of the February 16, 2010 regular meeting. Motion carried unanimously.

Approval of Agenda

Olsson noted that she would like the Old house tour to appear in the reports section.

Motion made by Potter, seconded by Morgan to approve the amended agenda. Motion carried unanimously.

Reports

1. Main Street

Ottesen gave the Main Street report, noting that an events coordinator had been hired.

2. Silos and Smokestacks

No report this month.

3. Grout Museum

No report this month.

4. Rath Administration Building Project Update

Andera gave the Rath Administration Building project update noting that the windows would be the first improvement made to the building. Andera noted that the owner of the building was in discussions with a possible tenant for the building.

Berry arrived at 5:12 p.m.

5. Old House Tour

Olsson gave the old house tour report noting that the Old House Tour would like to partner with the Historic Preservation Commission. Olsson noted that more locations were needed for the tour, and that the group was looking for potential houses. Potter suggested the home on 214 Leland belonging to Roman and Penny Frackiewicz. Potter also suggested the Rouix Orleans restaurant as a possible location for the tour noting that this year it is complete. Quirk noted that the train station may be a possibility, noting that the work was completed by Heaton. Morgan suggested the Screaming Eagle property. Olson noted that property had been used in the past. Potter noted that the Sacred Heart Church renovation had recently been completed.

Public Hearings

No Public Hearings this Month.

Discussion Items/Possible Action Items

1. Annual Awards Ceremony

Potter noted that she had been in communication with the Elks Club noting that they would furnish appetizers and that there would be no wine this year. Potter noted that the room was reserved from 5:30 to 7:00 pm on May 27th. Potter noted that the Courier would be publishing a request for nominations from the public, noting that they would be due on April 15th. Quirk noted that she would be helping with the flowers. Poll noted that he would give the blank nomination forms to Potter to distribute and would also keep some available at City Hall.

2. Historical Preservation Ordinance and Guidelines Revision

Commission members reviewed the doors section for the Guidelines. Berry noted that language regarding replacing garage doors with smooth or simple panel type design should be removed. Berry noted that language should be added noted that two single garage doors should be used when historically consistent with the neighborhood.

Commission members then reviewed the guidelines pertaining to gutters and downspouts. Ottesen noted that any new gutters installed should be consistent with the historic style and that composites and metal gutters are acceptable, but must be paintable to match the historic style.

Commission members then reviewed the site and landscaping requirements. Ottesen noted that the wording regarding mature trees close to a house seemed to be contradictory and should be better explained. Berry noted that plain concrete should not be used to replace brick paving, but certain types of decorative concrete could be used if it appeared to match the historic style.

Adjournment

Hearing no further discussion chairperson Berry adjourned the meeting at 6:13 P.M.

Respectfully submitted,

Adam Poll,
Associate Planner