

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – April 15, 2014– 4:30 P.M.
1st Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Price, Cass, Stevens, George, Ottesen, and Andera.

Commission Member(s) absent were: Linda & Valtchev

Others Present: Chris Western, Staff to the Commission, Adrienne Voelker and City of Waterloo Planning Staff.

Approval of Agenda

Motion made by Price, seconded by George to approve the amended agenda. Motion carried unanimously.

Approval of Minutes

Motion made by Cass, seconded by Price to approve the minutes of the March 18, 2014 Regular Meeting. Motion carried unanimously.

Hearings

No hearings were held.

Reports

1. Main Street

No Update

2. Silos and Smokestacks

No Update

3. Grout Museum

No Update

4. Rath Administration Update

Andera noted that he had received a call from the contactor that the developer currently has no plans that he has received. Ottesen questioned what would happen if the developer did not do anything with the building Andera noted that the city would eventually take back possession of the property. Andera noted that the City will be in contact with the developer to receive a timeline of when the project will be in motion.

5. Dunsmore House

No Update

Discussion Items/Possible Action Items

1. Awards:

Price noted she had set up the awards for Friday, May 30th at Bridges Senior Center for 6 p.m. Ottesen mentioned having a signup sheet at the next meeting for commissioners to bring food, drinks, etc. Western questioned if the Commission would like to give the City of Waterloo an award for Riverloop Public Market for the renovation of the building in 2011. The Commission came to a general consensus that the Riverloop Public Market would be a good option for an award and it will join the Brown Derby and Lee Byrd with receiving awards at this year's banquet.

Voelker questioned who the commission would like to invite besides the award recipients and commission members. Andera noted that in the past the Commission has invited past recipients to the awards banquet. Western stated that a public service announcement would be a good idea and possible have something mentioned in the Waterloo Courier. Stevens mentioned contacting KWWL have a story about the awards and the commission on the Steele Report or even having an interview done on a Saturday morning to bring more light to the event. Western noted that staff would be in contact with the Waterloo Courier and also KWWL for public service announcements.

2. Community Outreach/ Funding:

Western noted that staff had looked further into the Dubuque revolving loan program with their Historic Preservation Commission noting that City Council had approved the FY CIP Budget with \$200,000 in Urban Development Action Grant funds to establish the Historic Preservation Revolving Loan Fund. Western noted that it may be good for the commission to identify a purpose for the funding, for example will it only be for the Highland District, downtown or the entire city. Ottesen noted that if the commission wanted to include the downtown area they would want to consult with Main Street before going any further. Ottesen noted that possibly starting with the Highland area and designated structures may be a route the commission could look at for funding.

Stevens noted she would like to see the triangle of Waterloo included with a funding program. Otteson questioned if the commission could utilize a study done a number of years ago potentially outlining additional historical areas throughout the city. Andera noted that the commission could outline additional Historical Districts and then focus on funding for those areas. Ottesen suggested taking a look at the previous study then deciding where to go from there. Voelker noted that the study will be brought to the next meeting and she will also look into additional funding opportunities for the Commission.

3. Lafayette School:

Ottesen noted that it was demolished with no other news.

4. Training:

Voelker noted she has been sending emails to commissioners regarding training opportunities. She will contact state with the request of bringing a training opportunity to Waterloo.

Adjournment

Ottesen adjourned the meeting at 5:25.

Respectfully submitted,

Adrienne Voelker,
Associate Planner