

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – APRIL 17, 2012– 5:00 P.M.  
POLICE LIBRARY, CITY HALL**

Olsson called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:00 p.m.

Commission Members in attendance were: Ottesen, Toepfer, Olsson, Potter, Andera, and Quirk.

Commission Member(s) absent were: Linda and Berry

Others Present: Poll- Staff to the Commission.

**Approval of Agenda**

*Motion made by Quirk, seconded by Potter to approve the agenda as submitted. Motion carried unanimously.*

**Approval of Minutes**

*Motion made by Toepfer, seconded by Quirk to approve the minutes of the March 20, 2012, regular meeting. Motion carried unanimously.*

**Reports**

**1. Main Street**

Ottesen gave the Main Street report noting that Friday'loos were starting soon. Ottesen noted that My Waterloo Days was approaching and that there was a pub-crawl for the coming weekend.

**2. Silos and Smokestacks**

No report was given.

**3. Grout Museum**

No report was given.

**4. Rath Administration Building Project Update**

No report was given.

**5. Historic Home Tour**

Olsson noted that the Fraciwicz's had declined to allow their home to be used for the tour. Olsson noted that they currently had two homes lined up including Judy Toepfer's and Brad Coate. Potter questioned if they had contacted Swisher and Court law firm. Olsson noted she would like to have 6 houses for the tour.

**Discussion Items/Possible Action Items**

**1. Historic Preservation Awards**

The HPC discussed possible days for the ceremony. May 31<sup>st</sup> was chosen with May 24<sup>th</sup> as a back up date. Potential winners included the Gerrelt's House at 211 Sheridan Street, the Swisher and Cohrt building located at 528 W 4<sup>th</sup> Street, Magee Construction for their work in various preservation projects, and First Presbyterian Church located at 505 Franklin Street.

Potter noted that invitations should go to previous HPC members, past winners, and the Mayor and City Council members.

## 2. Potential Locally Designated Downtown Historic District

Ottesen noted that he had talked to David Deeds in regards to a locally designated district and some concerns had been raised that there would be 2 entities reviewing building design with potentially conflicting goals. Ottesen noted that representatives would like to meet regarding the topic to discuss the possibility of implementing a committee with representatives from both groups.

Quirk questioned if the design council was better qualified to review buildings. Ottesen noted that the design council consists of members from two different sign companies, a landscape architect, a professor from Hawkeye Community College, several downtown property owners, City representatives and others.

Olsson noted that a meeting should take place with members of both commissions. Ottesen noted that there would probably have to be multiple meetings as it would be a lot to consider, but noted he would arrange the first meeting.

Poll questioned if the HPC would support the façade improvements made on the back of Structure? Ottesen questioned if the HPC would support the addition on the back of Jameison's and it appeared more residential in nature.

Poll questioned how many issues a year would be subject to review for the HPC if it was locally designated. Ottesen noted that it would be about 2-3 requests a year, but could be more if a local historic district was in place.

Quirk noted that Ottesen should set up the meeting. Ottesen noted that he would do that and let the HPC know when that would be.

## 3. Guideline Revision

Poll passed out the guidelines as they currently read and asked that the Commission members review and make changes for the May meeting.

### Adjournment

*Motion made by Quirk, seconded by Toepfer to adjourn the meeting. Motion carried unanimously.*

Meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Adam Poll,  
Associate Planner