

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – APRIL 21, 2009– 5:00 P.M.
WATERLOO PUBLIC LIBRARY – 405 COMMERCIAL ST**

Chairperson Quirk called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:02 p.m.

Commission Members in attendance were: Andera, Berry, Newton, Morgan, Ottesen, Potter and Quirk.

Commission Member(s) absent were: Brockway and Olsson

Also present was staff member Adam Poll and 1 citizen.

Approval of Minutes

Motion made by Morgan, seconded by Potter to approve the minutes of the March 17, 2009 regular meeting. Motion carried unanimously.

Quirk noted that she had not seconded approval of the agenda on March 17. Poll said that he would make the appropriate correction.

Motion made by Morgan, seconded by Potter to approve the minutes of the March 31, 2009 special meeting. Motion carried unanimously.

Approval of Agenda

Motion made by Morgan, seconded by Potter to approve agenda with the addition of a report on the salvage barn added after the Rath report. Motion carried unanimously.

Reports

1. Main Street

Ottesen gave report on Main Street activities. He noted that May 6th was design day. Façade Design would be discussed for perspective downtown businesses as well as market analysis for perspective businesses. This is located at the main street offices at noon on May 6th.

He also noted that May 9 is the annual clean up day for downtown and flower baskets would be hung up at this time as well as interviews for basket waters'. In addition to this, Ottesen also mentioned the approval of outdoor patio areas located at the Screaming Eagle and Cottonwood Canyon.

2. Silos and Smokestacks

Ottesen handed out a flyer for a class on Thematic Writing that was put together by Silos and Smokestacks.

3. Grout Museum

No report this month

4. Rath Administration Report

Andera reported that he met with the architect in charge of the redevelopment of the Rath Administration Building, Louis Starks of Community Development and Jay Luellyn of Advanced Environmental. According to the architect, the debris piles in the building would be cleaned up in the near future. He also noted that due to cold weather over the winter, the asbestos removal would not be completed till mid-May, as well as noting that, two Fire hydrants were damaged over the winter due to freezing, as water is a very important part of the remediation process.

5. Salvage Barn

Quirk expressed the desire to draft a letter to show the Historic Preservation Commission's support for Rod Scott's salvage barn idea. Potter volunteered to draft the letter. Quirk noted that it would be a good idea to have the Historic Preservation Commission present the letter to the City Council so they would have a record of support.

Motion made by Potter seconded by Morgan that a letter of support be drafted for Rod Scott's salvage barn project and presented to the City Council. Motion carried unanimously.

Public Hearings

None

Discussion Items/Possible Action Item

1. Application of The Fowler Building for The National Register of Historic Places.

Andera commented that if the nomination request is approved by the Historic Preservation Commission, the application be forwarded on to the Planning and Zoning Commission on May 5th. Ottesen commented that he has not heard from Jim Walsh, the owner of the building, about his plans for other properties he owns that could be added to the National Register. Morgan inquired when this building had been sold to Jim Walsh from the previous owner Chuck Orr. Ottesen replied that an exact date was not known but it was about two years ago. Poll noted that this was an application for the National Register and passing this would not create a local designation. Quirk asked what would happen if a building did receive a local historic designation in the Main Street area, and she asked how Historic Preservation and Main Street would work together if that situation occurred. She then commented that the application, completed by Jan Nash, was very well done.

Motion made by Ottesen, seconded by Newton to support the application. Motion carried unanimously.

2. Nomination of The Rath Administration Building for local designation as a historic property.

Andera noted that he had talked to the owners and the architect of the building and this would designate the Rath Administration as a local landmark which would mean that any material changes to the exterior of the building would have to be approved by the Historic Preservation Commission. Ottesen questioned if the property had been approved for The National Register of Historic Places. Andera stated that it had been approved in October 2008.

Motion made by Morgan, seconded by Berry to nominate The Rath Administration Building for local designation as a historic property. Motion carried unanimously.

3. Historic Preservation Guidelines Revision

Ottesen noted some corrections in the first paragraph correcting some of the wordings in the Introduction section. Hearing no other corrections, Andera stated that the commission should go over the guidelines for alterations at the next meeting.

4. Waterloo Historic Preservation Fund

Andera noted the quarterly loss of \$56.20 for the account, noting this was due to the funds being pooled with other funds and then invested. Andera noted the current cash balance is \$1,064.10.

5. 2009 Annual Awards Ceremony nominations

Potter stated that on April 8, 2009 an article requesting nominations for Historic Preservation Awards was published in the Waterloo Courier. Quirk questioned who was currently nominated. Poll noted that the Architects for UNICUE were nominated in addition to the owners of the property at 214 Leland Ave. Potter suggested that 720 W Mullan be added, as well as possibly a posthumous award for Lucy Proctor. Ottesen said there was a house near Martin Rd, close to 4th Street and Ansborough that he would like to nominate, noting that he would get the address for the following meeting. Morgan suggested David and Michelle Larson for their work on a home on the 220 E 9th Street. Quirk suggested that Sue Pearson from Highland be nominated for her service in historic preservation as well as her father Ray. David Deeds suggested that in 2010, 1020 Lafayette would be a good candidate for an award, but as of this year, the project was incomplete.

Potter noted that this year the awards ceremony needed more fanfare. She stated that more background on the recipient's accomplishments needed to be given as the award was handed out. Morgan suggested that the ceremony should be held at a restaurant or the Grout Museum. Potter suggested Walshes, or the Cellar at CU. Andera noted that the Tea Room in the Black's building would be completed, although it would not be ready for this year. Quirk suggested the Center for the Arts had rooms overlooking the Cedar River. She also commented that she would like to see dinner served on real dishes, and not the disposable type. Potter suggested that Helman's might have a room that works that she would get the details for. She also suggested that we invite past award recipients.

Quirk suggested that the ceremony be held on Wednesday, June 24 with a backup date of Wednesday June 10.

General Discussion

Andera suggested that the next guidelines meeting occur on Thursday April 30, 2009 at 11:30am. The Commission was in agreement. Andera also noted that MET would not be able to perform shuttle service during My Waterloo Days unless no other private companies wanted the charter which would be unlikely. This is due to a relatively new policy that MET has in place that requires them to notify private companies and give them the first chance at charters as MET is government funded and it would be unfair to the private companies for them to allow discounted rates. Quirk noted that she had seen many school groups using the trolley and wondered if how they were exempt.

Ottesen questioned whether the Historic Preservation Commission had reviewed the property at 116-118 E 8th Street as this property is now on the list to be demolished under 657A. He requested that the minutes be reviewed to see if the Historic Preservation Commission voted to block this property from being demolished.

Andera commented that there is a workshop of Iowa's Historic Preservation Partners on May 13th and 14th. The cost would be \$25.00 and he would provide further information for whoever wanted it.

Hearing no further discussion chairperson Quirk adjourned the meeting at 6:17 P.M.

Respectfully submitted,

Adam Poll,
Associate Planner
Staff to the Commission