

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – MAY 15, 2007 – 5:30 P.M.
MEETING ROOM A, WATERLOO PUBLIC LIBRARY**

Chairperson Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:29 p.m.

Those in attendance were Olsson, Morgan, Ottesen, Berry, Potter, Brockway, Anderson and Quirk. Also present was staff member, Tim Andera, Robert Sauls, 326 Highland, Ed and Sharon Weber, 1158 Independence, and Mike Heneghan, 1003 Vine.

Approval of Minutes

Motion made by Quirk, seconded by Morgan to approve the minutes from the April 17th, 2007 regular meeting as submitted. Motion carried unanimously.

Approval of Agenda

Motion made by Olsson, seconded by Quirk to move Public Hearings to Item 3 on the agenda, to move Discussion Items to Item 4 and to add Annual Awards as Item 1 under Discussion Items, and to move Reports to Item 5 on the agenda. Motion carried unanimously.

Public Hearings

- 1. Request by Robert Sauls for a Certificate of Appropriateness to replace the flat roof on the south side of the house at 326 Highland Boulevard with a 24” elevated shed roof**

Motion made by Quirk, seconded by Morgan to table the request until Mr. Sauls is able to attend the Historical Preservation Meeting. Motion carried unanimously.

- 2. Request by Ed and Sharon Weber for a Certificate of Appropriateness to cover existing wood framing on the front porch with formed aluminum siding, reside the east wing of the house with either Cement Board or Vinyl siding, and reside the utility shed on the southwest corner of the lot with vinyl siding at 1158 Independence Avenue.**

Andera gave the staff report, noting the applicant is requesting the approval of a Certificate of Appropriateness to cover the existing wood framing around the front door of the house with formed aluminum siding, to reside the east wing with either cement board or vinyl siding, to replace the current wood siding on the non-historical utility shed with vinyl siding, and to install new vinyl siding on the peaks of the elevated shed roof on both the east and west wings. Ed Weber noted that the east wing of the house was previously a screened in porch facing Arizona Street, but the room was enclosed to make room for additional family members living in the house at the time. Ed Weber noted that previously, he and his wife Sharon had been before the Commission to enclose the previous screened porch, and noted that the Commission requested that they install

windows on the new addition that match the already existing windows on the front of the house. Ed Weber also noted that he had planned to keep the existing pressboard siding already on the east wing, but noted, when he had a contractor come over to give him an estimate on how much it would cost to paint, the contractor noted that the siding on the house was begin to rot away. Sharon Weber noted that she and her husband are trying to make the house as maintenance free as possible, and they want to be able to stay in their house for the rest of their lives, as well as noting that she prefers being able to use vinyl siding. Quirk questioned how wide the new vinyl siding would be. Sharon Weber noted that the new siding would be 10" wide. Lana questioned if they had ever gotten estimates on how much clapboard would be instead of vinyl siding. Sharon Weber noted that they had not gotten estimates on clapboard. Sharon Weber questioned if there would be any problem putting vinyl siding on the shed. Commission members noted that that should not be a problem. Olsson did note that she did have concerns with the proposal to cover up the existing wood framing around the front door with formed aluminum siding, noting that every effort should be made to preserve the existing material. Sharon Weber passed a picture around of the house from 1930, and the doorway appeared the same back then as it did today. Morgan noted that the owners should sand and repaint and preserve the woodwork, and also gave the applicants the name of an individual who could complete the work. Commission members highly recommended that the woodwork around the front door not be covered with aluminum siding. Brockway noted that there are some homes in the historic district that are dilapidated, and believes many wish to see those homes fixed up with as much maintenance free material as possible, but also noted that the Commission has a set of guidelines that need to be met.

Motion made by Olsson, seconded by Quirk to approve the request for a Certificate of Appropriateness to replace the current pressboard siding with vinyl siding, as well as replacing the siding on the shed and peaks of the elevated roofs on both the east and west wings with vinyl siding, and denying the request to cover the wood framing around the front door with formed aluminum siding, with recommendation that the existing wood framing be restored and preserved. Motion carried unanimously.

Robert Sauls showed up at the meeting roughly half way through the second request.

Motion made by Quirk, seconded by Morgan to Reopen the Public Hearing for the request by Robert Sauls for a Certificate of Appropriateness to replace the flat roof on the south side of the house at 326 Highland Boulevard with a 24" elevated shed roof. Motion carried unanimously.

Andera gave a brief staff report, noting the applicant is requesting the approval of a Certificate of Appropriateness to replace the current flat roof on the south wing of the house with an elevated 24" shed roof, matching the north wing of the house. Sauls noted that he had a sketch of what he was planning to do, as well as example of the coil and shingles to be used on the roof as well. Sauls noted that originally, the north wing of the house was the original garage for the property. Sauls also noted that he was requesting approval to place an 8' fence from the northeast corner of the house to the east, then south along the east property line, as well as replacing some of the existing landscaping. Sauls had examples of what types of shrubs, as well a picture of the proposed fence.

Commission members noted that they did not have any conflicts with the proposed changes.

Motion made by Quirk, seconded by Olsson to approve the request for a Certificate of Appropriateness to replace the current flat roof on the north side of the house with an elevated 24" shed roof, to install a new 8' wood fence on the property, as well as replace some existing landscaping with new shrubs. Motion carried unanimously.

Discussion Items

1. Annual Awards Ceremony

Olsson suggested nominating Ed and Tiffin Kunath of 408 Western Avenue for the work they have completed on the bungalow type house, as well as the Church Hill Neighborhood Association for their continuing effort in rehabilitating historic homes within the neighborhood. Olsson also noted that she had gotten a room reserved at the Snowden House on May 29th for the Annual Awards presentation. Ottesen questioned who was able to provide refreshments. Quirk and Potter noted that they were able to provide deserts and coffee for the ceremony. Andera noted that he would work on getting the certificates framed for the recipients.

2. Rath Administration Building/93-97 Vinton Street

Andera noted that currently, the City is working with the hired consultant to draw up a Memorandum of Agreement (MOA) for the Rath Administration Building and 93-97 Vinton Street. Anderson noted that the State SHPO has requested that both the Administration Building and 93-97 Vinton be included on the same RC# for State records. Anderson also noted that once a MOA is completed, the Commission can vote and give approval to the City to remove 93-97 Vinton, but deny the request to demolish the Administration Building.

3. Update: Revision of the Historical Preservation Ordinance

Quirk noted they the subcommittee has done some more updates and revisions to the Ordinance, and it should be ready soon for the Commission to review and vote on.

4. Kingbard Walking Tour

Ottesen questioned if the Commission still planned on trying to do the tour this year, and noted that the Commission needs to have someone spearhead the project. Morgan noted that the target date should be sometime in September or October. Berry noted he would contact Potter to see if she had an interest in doing this project.

5. Historical Preservation Financial Report

Andera gave a brief update on the financial report, noting that over the past year, the only amount taken out was for the purchase of the new Preserve America road sign for \$150.

Reports

1. Main Street

Newton noted that the Main Street Board has already started discussing events and activities for the upcoming fall and winter months, such as the Tour De'Loo. Newton also noted that on the May 12th cleanup day, deteriorating flowerpots were removed. Ottesen noted that there was a great turnout for the cleanup day, and many things were accomplished that day. Ottesen also noted as a reminder that the upcoming CLG Conference would be held in Waterloo at the Elks Club and June 14th and 15th.

2. Silos and Smokestacks

No report this month.

3. Grout Museum

Commission members noted that the footings for the new 5 Sullivan Brothers/Iowa Veterans Museum have been put in place, and the project is coming along nicely.

Hearing no further discussion chairperson Ottesen adjourned the meeting at 6:31 P.M.

Respectfully submitted,

Tim Andera
Associate Planner
Staff to the Commission