

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – May 16, 2017– 4:30 P.M.  
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Ottesen (arrived 5:00pm), Jenson, Stevens, Jaacks, and Price.

Commission Member(s) absent were: Miller and Orlando.

Others Present: Pat Morrissey – City Council Representative and John Dornoff – Planning Staff

Because both the Chairperson (Ottesen) and the Vice-Chairperson (Orlando) were absent Price chaired the meeting (Ottesen arrived at 5:00pm)

**Approval of Agenda**

*Motion made by Jenson, seconded by Stevens to approve the agenda of the May 16, 2017 regular meeting. Motion carried unanimously.*

**Approval of Minutes**

*Motion made by Stevens seconded by Price to approve the minutes of the April 18, 2017 regular meeting. Motion carried unanimously.*

**Reports**

**1. Main Street**

No Report

**2. Silos and Smokestacks.**

No Report from Silos and Smokestacks. As mentioned in the Courier the future of the National Heritage areas are in doubt including Silos and Smokestacks.

**3. Grout Museum**

Ed Gallagher was not available for this meeting. 3 of the Grout board members were at the Banquet.

The Lou Hoover Park Memorial had its dedication this past Saturday.

**4. Rath Administration Update**

The current owner of the Rath had his development in Sioux City foreclosed on recently putting into question the future of the developer. However, Dornoff did note that there is other interested parties and the city is looking into what can be done.

**Discussion Items/Possible Actin Items**

## **1. Banquet Wrap Up**

Award winners the Cotes had a nice article in the Courier. The format for this year's banquet could be used for future banquets. Start planning for next year's banquet today, plan it for May 3<sup>rd</sup> or 10<sup>th</sup>, 2018 depending on when other events are planned at have it at the Law Court again. Start planning in September for the student art project.

## **2. Walnut neighborhood RFP**

Dornoff reported that he planned to send out the RFP for Walnut in the next couple of weeks with proposals being due by July 1<sup>st</sup>.

## **3. Preservation Iowa Summit**

The Preservation Iowa summit will be held on June 8<sup>th</sup> – 10<sup>th</sup>. Dornoff will be attending on June 9<sup>th</sup>, the same day Stevens will be making a presentation.

Morrissey asked if there is anyone that does grave marker restoration in the city to which Dornoff was not sure but would do some research. There was also a question if there was a natural burial site in Waterloo and some members of the commission were thinking there was one out on Independence.

## **4. Action Plan**

Commission members looked over the goals that were printed up by Jenson after February's special meeting.

*Motion made by Jaacks and seconded by Price to approve the goals as set in February with amendments.*

*Amendments approved include:*

- *Changing goal 2 under Identify, Evaluate & Protect from identifying two neighborhoods in the City of Waterloo that are highest-priority to Church Row Historic Neighborhood and the Triangle neighborhood for obtaining a historic designation survey by December 31, 2022.*
- *Change goal 3 under Education/Community Outreach/Communication from March 31, 2017 to September 30, 2017.*
- *Change goal 4 under Education/Community Outreach/Communication from March 31, 2017 to September 30, 2017.*

*Motion approved unanimously as amended.*

## **5. City Owned Properties/Demo List**

Morrissey said felt that 809-811 E. 4<sup>th</sup> should be covered by the Walnut moratorium.

There was also discussion about 312-314 Clay Streets and that Bertha Johnson was interested in them. Dornoff said that Bertha Johnson was another person that should have an article written about her that could bring into focus preservation of homes instead of destruction and commission said that she should be on the list of possible nominees for next year's award banquet.

## **6. Funding**

Dornoff said with Orlando being overwhelmed at work right now he will look into grant opportunities for

the commission.

## **7. Survey/Website/Facebook**

Dornoff noted that the new city website is up but they are still working on getting the details done on it. The plan is that HPC will have its own section of the website and that all the forms and information needed for the commission. There is no update on having a facebook page.

### **Hearings**

#### **Request to allow a new front entrance that is ADA accessible at the Veteran's Memorial Hall.**

Dornoff indicated that organization that runs the building is looking to change the steps and the approaches to the building on the street side due to damage and to meet ADA standards. However, the applicant has not given specifics of what they plan to do.

Not enough information to make any action. Jenson will attempt to attend a meeting and get more specifics.

*Motion made by Jaacks, seconded by Stevens to table the request until more information is received. Motion carried unanimously.*

#### **Request for a Certificate of Appropriateness to allow for the replacement windows with vinyl windows at 234 Alta Vista Avenue.**

This item was brought back due to the lack of a quorum at the April meeting.

The applicant brought in additional paperwork that showed that wood windows would cost \$26,000 but vinyl would cost between \$9000 - \$13,000.

It was noted that there was only one estimate so it is hard to get a clear idea on how much the wood windows would cost.

Noted that the Design Guidelines are clear that no vinyl or vinyl clad windows are allowed

Morrissey noted that if they Historic Preservation Commission had a budget line like has been requested the commission could look at making up the difference in order to protect the historic neighborhood.

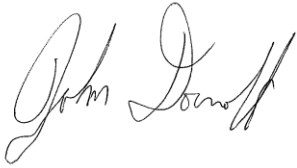
Ottesen went over the process to approve and the appeals process.

*Motion made by Jaacks seconded by Jenson to deny the request as submitted. Motion carried unanimously.*

### **Adjournment**

*Ottesen adjourned the meeting at 5:40 p.m.*

Respectfully submitted,

A handwritten signature in black ink, reading "John Dornoff". The signature is written in a cursive style with a large initial "J" and "D".

**John Dornoff**  
**Planner I**