

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – MAY 20, 2008– 5:00 P.M.
MEETING ROOM A, WATERLOO PUBLIC LIBRARY**

Chairperson Olsson called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:05 p.m.

Those in attendance were: Berry, Morgan, Ottesen, Potter, and Quirk.

Those absent were: Anderson, Brockway, Newton and Olsson.

Also present was staff member Tim Andera.

Approval of Minutes

Motion made by Morgan, seconded by Potter to approve the minutes of the April 15, 2008 Regular Meeting. Motion carried unanimously.

Approval of Agenda

Motion made by Potter, seconded by Ottesen to approve the agenda as submitted. Motion carried unanimously.

Reports

1. Main Street

Ottesen gave the Main Street report noting that this past weekend was the annual downtown cleanup, and the flower baskets were hung from the lampposts. Ottesen also noted that this year, East 4th Street from the Cedar River to Franklin Street will undergo reconstruction this summer, noting that the process will start in the 200 block.

2. Silos and Smokestacks

No report this month.

3. Grout

Commission members noted that the Grout is currently closed for renovations to the older part of the building, and will reopen with the grand opening of their new wing.

Public Hearings

No Public Hearings this Month

Discussion Items

1. Iowa City Historic Preservation Handbook – Conservation and Historic District Review Process – Sections 2.0 – 2.7

Commission members noted that the Conservation and Historic District review process from Iowa City is a 3-tier setup, noting that there is a major, intermediate and minor review process, and it is similar to what we already have in place. Ottesen noted that this is a good model to go by, and wording would have to be revised in order to fit the needs of Waterloo.

Berry noted that the Iowa City Handbook has a regulation for fencing. Potter noted that anything under a 6' fence does not require any sort of review.

Commissioner members discussed how conservation districts and boundaries would be decided. Andera noted that the property owners in question would have to vote on whether or not to establish a district, and 51% of the property owners present at such a meeting would have to approve the district in order for it to pass.

2. Historical Preservation Ordinance Revision

Tabled until June meeting.

3. Kingbard Walking Tour

Potter noted that a letter will be going out shortly to neighborhood residents to begin organizing the event, and she anticipates that the walking tour will be held in August of this year.

4. Historical Preservation Annual Awards Ceremony

Commission members briefly discussed on who would be bringing what items, such as food and place settings to the awards ceremony on May 29th.

5. Payment to the Grout of \$100.00 from the Historic Preservation Fund for the use of the Snowden House for the Annual Awards Ceremony.

Motion made by Morgan, seconded by Berry to approve the request to expend \$100.00 from the Historic Preservation Fund. Motion carried unanimously.

Hearing no further discussion chairperson Olsson adjourned the meeting at 6:10 P.M.

Respectfully submitted,



Tim Andera
Associate Planner
Staff to the Commission