

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – May 20, 2014– 4:30 P.M.  
1<sup>st</sup> Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:30 p.m.

Commission Members in attendance were: Valtchev, Price, Stevens, George, Ottesen and Andera.

Commission Member(s) absent were: Linda & Cass.

Others Present: Chris Western, Staff to the Commission, Adrienne Voelker and City of Waterloo Planning Staff and 2 members of the public.

**Approval of Agenda**

Voelker noted that the approval of minutes from the previous meeting should read April 15<sup>th</sup> not April 18<sup>th</sup>.

***Motion made by Stevens, seconded by Price to approve the amended agenda. Motion carried unanimously.***

**Approval of Minutes**

***Motion made by George, seconded by Price to approve the minutes of the April 15, 2014 Regular Meeting. Motion carried unanimously.***

**Hearings**

***Resolution to support the nomination of Overland Waterloo Company Building, located at 500 E 4<sup>th</sup> Street, to be recognized on the National Register of Historic Places.***

David Deeds, JSA Development, explained that the Overland Waterloo Company Building is looking to be on the National Register of Historic Places in order to obtain credits to assist with the rehabilitation of the building. Deeds indicated that the building played a major key in the automobile industry in Waterloo when it was first built. Deeds indicated the first floor was a show room and will be restored to bring back the original store room appearance. Deeds indicated KWWL currently has their studios in the building and they will continue to utilize the building for their station. The 1<sup>st</sup> floor will be offices, 2<sup>nd</sup> floor studios and use for the 3<sup>rd</sup> & 4<sup>th</sup> floors is yet to be determined.

***Motion made by Price, second by Valtchev, to approve the resolution to support the nomination of the Overland Waterloo Company Building to be recognized on the National Register of Historic Places.***

***Resolution to support the nomination of Historic and Architectural Resources of Downtown Waterloo, to be recognized on the National Register of Historic Places. Motion carried unanimously.***

David Deeds, JSA Development, indicated that this is an evaluation of the commercial development in downtown Waterloo including transportation development and the influence of Civic, Religious, and Social institutions have had on Downtown Waterloo. The study gives an overview of the development of the Downtown Waterloo community beginning with the first generation and settlement period and continues on through mid-century development. It outlines the distinct structures and institutions that have had a major impact on the Downtown Waterloo area thought out the years.

***Motion made by Price, second by George, to approve the resolution to support the nomination of the Historic and Architectural Resources of Downtown Waterloo to be recognized on the National Register of Historic Places. Motion carried unanimously.***

***Resolution to support the nomination of Waterloo West Commercial Historic District to be recognized on the National Register of Historic Places.***

David Deeds, JSA Development, indicated that the recognition of the Waterloo West Commercial Historic District would assist with developers with obtaining Historic Tax Credits in order to refurbish the corridor. Deeds indicated the boundaries of the proposed district would run along W 4<sup>th</sup> Street, W 5<sup>th</sup> Street and along Jefferson Street.

***Motion made by George, second by Price, to approve the resolution to support the nomination of the Waterloo West Commercial Historic District to be recognized on the National Register of Historic Places. Motion carried with a vote of 5-1 with Stevens voting against.***

**Reports**

**1. Main Street**

No Update

**2. Silos and Smokestacks**

No Update

**3. Grout Museum**

No Update

**4. Rath Administration Update**

No Update

**5. Dunsmore House**

No Update

**Discussion Items/Possible Action Items**

**1. Awards:**

Voelker indicated that a few of the commissioners were able to tour Lee Byrd's home on Friday, May 9<sup>th</sup>. A consensus was made by the commission that the home would be a great candidate to receive an award. Voelker indicated that she will be mailing out invitations to past award recipients and council members to attend the awards she has also submitted a public service announcement with the Waterloo Cedar Falls Courier to run in the paper about the event. Voelker indicated that a sign-up sheet was available for commissioners to bring appetizers and drinks for the event. Ottesen indicated that the commission does have funds available to allow the event to be catered by Bridges. The commission came to a consensus that they would like Bridges to cater the event and would allow for a \$300 budget for food and drinks. Voelker indicated that she would contact Bridges and organize the food and drinks.

**2. Community Outreach**

Ottesen discussed the potential of creating additional Historic Districts and suggested the commissioner look at the survey done by Thomason & Associates in 2008 regarding the Historic Preservation Plan that was executed for the City of Waterloo. A general consensus was reached among the commissioners to evaluate the survey and discussion would take place at the June Historic Preservation Commission Meeting regarding future projects of the Commission.

**3. Funding:**

Voelker indicated that the commission has 3,804.72 in their account.

**4. Lafayette School:**

Voelker indicated there was no update on Lafayette School.

**5. Training:**

Voelker indicated that she had been in contact with the state to line up training in Waterloo but the state is shorthanded and is unable to set up a training session. Voelker noted that the Preserve Iowa Summit is coming to Cedar Rapids August 21-23 and that this would be great opportunity for the commission to gain knowledge about Historic Preservation. Voelker noted that there was little information available at this time but will let the commissioners aware of the information as soon as she receives it.

**Adjournment**

*Ottesen adjourned the meeting at 5:35.*

Respectfully submitted,

Adrienne Voelker,  
Associate Planner