

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – JUNE 15, 2010– 5:00 P.M.
1st FLOOR CONFERENCE ROOM, CITY HALL**

Berry called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:09 p.m.

Commission Members in attendance were: Andera, Berry, Morgan, Ottesen, Potter and Quirk.

Commission Member(s) absent were: Brockway and Olsson

Others Present: Poll- Staff to the Commission, Jon Olsen of 321 Highland,

Approval of Minutes

Motion made by Morgan, seconded by Quirk to approve the minutes of the April 20, 2010 regular meeting. Motion carried unanimously.

Approval of Agenda

Quirk noted that the public hearings section should be placed ahead of the reports on the agenda.

Motion made by Morgan, seconded by Quirk to approve the amended agenda. Motion carried unanimously.

Public Hearings

1. Request by Jon Olsen at 321 Highland Blvd for a Certificate of Appropriateness to replace a decorative wood split rail fence that was damaged and removed due to a collision with a vehicle with a decorative Pickett style fence.

Poll gave staff report noting the previous existence of a split rail fence, and the photos submitted by the applicants. Poll noted that the previous fence was damaged when a neighbor backed into the fence.

Jon Olsen noted that he the color of the new fence would be white.

Motion made by Morgan, seconded by Quirk to approve a Certificate of Appropriateness to replace a decorative wood split rail fence that was damaged and removed due to a collision with a vehicle with a decorative Pickett style fence. Motion carried unanimously.

2. Request by Michael Mc Namee of 1155 Independence Avenue for a Certificate of Appropriateness to repair and alter existing tree damaged carport by adding a handrail system to allow for appropriate drainage.

Poll gave staff report noting the applicant is asking to repair a damaged carport, and in the process change the drainage from the carport from draining towards the home to draining away from the home. Poll noted that the applicant feels that in order to change the drainage, the pitch of the roof would be changed, although it would not be visible from the street, and a handrail

would have to be installed to allow for appropriate drainage. Poll noted that the building would appear no different from the street, and would replace all other elements to match the previous carport.

Ottesen noted that he did not like the changing the roof line for drainage and would prefer that the downspout is moved to the outside of the porch. Morgan noted that the request should be tabled until the contractor can appear at a meeting to explain the need to change the roof line.

Poll teleconferenced Dan Zech, the contractor for the project. Zech noted that currently a down spout is used that runs against the living area, and when it gets clogged, the water pools and has been rotting away the side of the home. Zech noted that he would prefer to not use downspouts as the existing carport uses a downspout that clogs constantly and must be manually cleaned out. Berry noted that this was a common problem with the flat roofs, and there was no easy solution. Morgan suggested the use of a wire cage to keep the spout clear. Berry noted that those would clog as well. Ottesen noted that the rail should be lowered to the level of the current roofline and angled to the level of the mansard roofing.

Motion made by Morgan, seconded by Quirk to approve a Certificate of Appropriateness to repair and alter existing tree damaged carport by adding a handrail system to allow for appropriate drainage. Motion carried unanimously.

Reports

1. Main Street

Ottesen gave the Main Street report, noting that they would be going through the process of Federal review in July. Ottesen noted that they were in the process of searching for a new director and that Ragbrai was coming up.

2. Silos and Smokestacks

No report this month.

3. Grout Museum

No report this month.

4. Rath Administration Building Project Update

Andera noted that no further progress had been made on the Rath Administration building.

5. Old House Tour

No report this month.

Morgan noted that she would like Highway 63 added to the reports section of the agenda every month.

Discussion Items/Possible Action Items

1. Reappointments

Poll noted that Councilmen David Jones had indicated his concern regarding reappointments of current members. Poll noted that concern had also been expressed with finding new members. Potter, Quirk and Andera expressed interest in being reappointed.

2. 2009 CLG Reports

Poll noted that the 2009 CLG Report had been included in the packet, and that it was a summary of the commission actions and information for the year 2009.

Motion made by Quirk, seconded by Morgan to accept and place on file the 2009 CLG report. Motion carried unanimously.

3. Annual Awards Ceremony

Poll noted that the awards ceremony had once again been a success this year and asked for suggestions for future improvement. Quirk noted the need for a greeter at the door as no formal introductions were made till the end of the ceremony. Poll noted that he would like every winner next year to be assigned to a member of the commission, so they have a chance to get to know the winners better and have a better understanding of the projects.

4. Fire Station #5 Smart Control Insulation

Poll noted the inclusion of an update for Fire Station #5, and a summary of improvements they were going to install. Andera noted that the original intent was to install new windows but the type chosen was not approved by SHPO. Berry questioned the reasoning for electric motors included. Andera noted they were part of the smart control system that could conserve energy.

5. Guidelines Revision

Berry noted that due to the time the guidelines would have to be discussed at the following meeting. Quirk suggested that the next committee meeting occur on June 30th at noon.

Adjournment

Motion made by Morgan, seconded by Quirk to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 6:20 pm.

Respectfully submitted,

Adam Poll,
Associate Planner