

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – JUNE 28, 2005 – 5:00 P.M.  
WATERLOO PUBLIC LIBRARY – CITY HALL**

Chairperson Malecek called the regular meeting of the City of Waterloo Historic Preservation meeting to order at 5:00 p.m.

Those in attendance were Malecek, Olsson, Etheredge, and McKean. Also in attendance were staff member Morgan Hoosman and intern Alli Born, as well as property owner, Joe Gleason.

**Approval of Minutes**

*A motion was made by Olsson to approve the minutes of the May 24, 2005 regular meeting. Seconded by Etheredge, and passed unanimously.*

**Approval of Agenda**

*A motion was made by McKean to approve the agenda as submitted. Seconded by Olsson, and passed unanimously.*

**Agenda Items**

**Request by the City of Waterloo to demolish building located at 925-927 Sycamore Street**

Hoosman gave the staff report noting the judge had issued a continuum and the court date of June 13<sup>th</sup> was postponed. Gleason stated he has not yet met with city officials, but has created a rehabilitation plan for the building including a timeline and funding sources. Gleason stated his attorney suggested to him to not submit the rehab plan to the city at this time. Gleason noted the rehab plan included a timeline to repair the roof and back wall by September, and to fix the electrical and heating system by November. Gleason noted that a TAN consultant hired through the state historical grant received has not submitted the report, but he verbally stated the cost to rehab the building by his company would be approximately \$50,000. Gleason stated he planned to rehab the building with the assistance of the non-profit corporation, Positive Steps, by fundraising.

Several Commissioners discussed tabling the request until after the court date or until Mr. Gleason decided to meet with the city's attorney to resolve the legal issues.

*A motion was made by Etheredge to table the request for demolition until Mr. Gleason and City officials resolved legal issues. Motion was seconded by McKean. Motion carried with one abstention.*

**Discussion Items**

**Subcommittee Meeting Dates/Times**

Malecek stated the McKean and myself would meet on July 7<sup>th</sup> at 11:30 a.m. for the Survey, Evaluation & Registration committee and Property Redevelopment & Rehabilitation committee. Etheredge stated the Education & Outreach committee would need to postpone scheduling a meeting until August.

**Ordinance Revision**

Olsson stated grammar corrections were made to the draft ordinance. Olsson stated the Design Guidelines, Ordinance, and Preservation Plan committee should hold a meeting with all the Commissioners to review the ordinance prior to the next regular meeting. Ma

**Preservation Activities**

Malacek stated that he has compiled a list of homes on Columbia Circle and Kingbard Boulevard for a driving / walking tour. Intern Alli Born will help with the creation of a brochure for the tour. McKean has secured funds for the project.

**“Preserve America” Communities Application**

Intern Alli Born distributed a packet of information about the “Preserve America” program. Hoosman stated that a meeting has been set up with Silos and Smokestacks, Mainstreet, and the Grout Museum to discuss Waterloo’s application for this designation. Olsson stated that he would be able to contact Senator Grassley’s office about writing a letter of endorsement to submit with the packet.

**Historic Preservation Website**

Hoosman stated that the Commission could create its own webpage with a direct link to the city’s webpage. The city of Dubuque’s Historic Preservation website was discussed as an example of an effective webpage. Hoosman stated that she would make inquiries with the City of Waterloo’s IT staff, as well as the Library’s IT staff regarding the proposed webpage and its maintenance. Etheredge stated that she and her husband would be able to help with the creation of a new webpage.

Hearing no further discussion chairperson Malecek adjourned the meeting at 5:45 P.M.

Respectfully submitted,

Morgan Hoosman  
Associate Planner  
Staff to the Commission