

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – July 19, 2016– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:36 p.m.

Commission Members in attendance were: Ottesen, Price (4:42 p.m.), Jensen and Orlando.

Commission Member(s) absent were: Stevens and Linda.

Others Present: Tim Andera and Chris Western – Planning Staff; Pat Morrissey – City Council liaison.

Approval of Agenda

Motion made by Jensen, seconded by Price to approve the agenda of the July 19, 2016 regular meeting. Motion carried unanimously.

Approval of Minutes

Motion made by Jensen seconded by Price to approve the minutes of the June 21, 2016. Motion carried unanimously.

Hearings

No hearings submitted.

Reports

1. Main Street

Ottesen noted that Main Street recently approved a new sign at Regions Bank, located at 412 Mulberry Street, as well as noting that the recent BBQ'Loo was well attended this year in Lincoln Park.

2. Silos and Smokestacks

No Report.

3. Grout Museum

No Report.

4. Rath Administration Update

No Report.

Discussion Items/Possible Action Items

1. 519 E 3rd Street/ Walnut District

Western noted that there is nothing new to report on the property at this time.

Morrissey noted that there is an upcoming meeting with the Mayor, Noel Anderson and JSA

Development on how a development agreement can be reached to restore the property. Morrissey noted that the potential development agreement could include up to four properties, with two properties on East 3rd Street and the other two properties on Pine Street.

Jensen questioned if there is anything the HPC can do to support the project and development agreement. Morrissey noted that some HPC members could come to a City Council meeting and voice support on the measure and talk about historic preservation in Waterloo.

2. City owned properties/Demo List

Western gave a report noting that the City is going through the process to acquire the following properties:

- 1017 Chalmers Avenue
- 1100 Grant Avenue
- 811 Williston Avenue
- 614 West 7th Street
- 1420 Byron Avenue
- 946-950 West Parker Street, which is a commercial property

Ottesen questioned if it is known if any of the properties are potentially historical. Western noted that he can check the site inventory forms to see if any are. Western also noted that the City may go after 609 Leonard Avenue, which is currently owned by a bank. Western noted that 714 Kern Street and 528 Fowler Street have been rehabbed and sold to private owners. Western also noted that the City has a list of over 400 homes that are currently being watched and getting to the point of 657A. Western noted that there are three issues on why these homes come onto the list, mentioning these homes typically go to tax sale, are foreclosed upon, or they are owned by an elderly resident who passes away and the remaining family cannot keep up the property nor have no interest in it.

Orlando questioned how the City can be more proactive. Western noted that CDBG funds could be utilized, however; those funds are continually being cut at the federal level. Ottesen questioned how much it set aside for demolition. Western noted that \$800,000 is set aside for demolition, but the majority of that money goes to property buyouts and there is usually about \$150,000 left for demolition of structures.

3. Historic Preservation Awards

Ottesen noted that the preservation awards went well this year and mentioned he sent a picture and write-up to the paper for publishing. Ottesen also noted that the HPC is looking to write a monthly column on the opinion page of the paper.

Orlando suggested that next year there be a children's contest as a part of historical preservation month to get more community involvement.

4. Funding- HRDP Grant and CLG Grant information

Orlando noted that the grant deadline for the state HRDP grant is coming up in August, and if the grant is funded, it would be used to complete a property survey.

Ottesen noted that Kathy Linda sent an e-mail about getting a presentation from the Dubuque Historic Preservation Commission about funding the commission. Morrissey mentioned when they visit, possibly a work session can be involved with the City Council. Commission members suggested that either September 19th or 20th, or possibly September 26th or 27th would work for the visitors from Dubuque to come and have a work session with the City Council.

5. Bylaws

No Update

6. Discussion

Morrissey noted that the property at 1325 West 4th Street has come under new ownership, and he is concerned with the future of the property. Morrissey mentioned that the Church Row Neighborhood Association is trying to get the new owner to sell the property so that it can be preserved.

Orlando suggested that a contact letter be sent to the new owner to get the property owners plans for the property.

Adjournment

Ottesen adjourned the meeting at 5:32 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tim Andera". The signature is written in a cursive style with a large initial "T" and "A".

Tim Andera,
Planner II