

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – JULY 20, 2010– 5:00 P.M.
1st FLOOR CONFERENCE ROOM, CITY HALL**

Berry called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:03 p.m.

Commission Members in attendance were: Andera, Berry, Olsson, Ottesen, Potter and Quirk.

Commission Member(s) absent were: Brockway

Others Present: Poll- Staff to the Commission

Approval of Minutes

Motion made by Potter, seconded by Quirk to approve the minutes of the June 15, 2010 regular meeting. Motion carried unanimously.

Approval of Agenda

Motion made by Potter, seconded by Quirk to approve the agenda. Motion carried unanimously.

Poll noted that Commission member Lana Morgan had passed away. Poll noted that she had been a valuable member of the Commission since long before his arrival and that she would be missed.

Reports

1. Main Street

Ottesen gave the Main Street report, noting the successful BBQ Loo. Ottesen noted that Main Street was accepting resumes for the executive director position.

2. Silos and Smokestacks

No report this month.

3. Grout Museum

Olson noted that the Old House Tour had been canceled. Olson noted there would be a science fair at the Grout over RAGBRAI weekend which would include some good events for kids.

4. Rath Administration Building Project Update

Andera noted that there had been a glitch in the tax credit program, which was delaying the Rath Building progress. The current system did not allow for a phased project, and would add extra review for each phase. The current method only locks in the credits for one phase and not future

monies. Andera noted that there was a letter sent to the Governor's office and a meeting was set up. Andera noted that the problem stems from the state guidelines.

Motion made by Ottesen, seconded by Potter to support the request for a time extension for the development of the Rath Administration Building. Motion carried unanimously.

Quirk suggested that a letter of support from the Historic Preservation Commission be sent to the Governor's Office as well noting the Commission's support for the redevelopment of the Rath Administration Building. Poll noted that he would draft and send a letter.

5. Highway 63 Expansion

Poll noted that there had been some issues moving the houses along Highway 63 that had slowed down progress. Poll noted that some of the houses that were being moved were relying on a historic designation, which initially had not been given as the original siding had been covered up. Poll noted that the non-original siding had been removed and the houses were being re-evaluated.

Public Hearings

None

Discussion Items/Possible Action Items

1. Reappointment of Commission Members

Poll noted that Commission members Potter, Quirk and Andera had been reappointed to the Commission.

2. Amending current Ordinance No. 3727 Section 18, 1/2-4. Historic Preservation Commission, Composition (a) to set Commission membership minimum which currently reads "shall consist of no fewer than 7 members" to read "shall consist of no fewer than 5 members".

Poll noted that even with the new appointments, the membership of the Commission was currently at its minimum level. Poll noted that he had changed the draft of the new ordinance, but also questioned if the current ordinance should be amended.

Olsson asked if that would have to go before City Council. Poll indicated that it would. Olsson noted that it should be left as is for now, and changed on the new ordinance that was currently under revision by the state. Quirk noted that a citizen had expressed interest in joining the Commission. Poll noted that he would send out an application. Quirk also suggested possibly moving the meeting dates to allow for Brockway to attend the meeting more frequently. Poll noted he would attempt to contact Brockway to see if another time would work.

3. Work with library for Historic Preservation Month

Poll noted that Sue Pearson had asked the Historic Preservation Commission to put together a presentation for the Library's preservation month. Poll noted that due to the few meetings to plan

for it that one of the members take charge of planning the event. Olsson noted that she would talk to Sue Pearson and organize some sort of presentation.

4. Guidelines Revision

Berry noted that due to the time the guidelines would have to be discussed at the following meeting.

Adjournment

Potter noted that she would not be able to attend the next meeting due to a conflict. Olsson noted that she would also not be able to attend. Quirk noted that the meeting should be rescheduled and suggested August 31st as a more suitable date. Poll noted that he would reserve the meeting room.

Motion made by Olsson, seconded by Quirk to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 5:45 pm.

Respectfully submitted,

Adam Poll,
Associate Planner