

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – JULY 22, 2008– 5:00 P.M.
MEETING ROOM A, WATERLOO PUBLIC LIBRARY**

Vice-chairperson Quirk called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 5:03 p.m.

Those in attendance were: Brockway, Morgan, Olsson, Ottesen, Potter, Potter (5:18 p.m.) and Quirk.

Those absent were: Anderson, Berry, and Newton.

Also present was staff member Tim Andera.

Approval of Minutes

Motion made by Quirk, seconded by Morgan to approve the minutes of the May 20, 2008 Regular Meeting, with the change Olsson be listed as present at that meeting. Motion carried unanimously.

Approval of Agenda

Motion made by Quirk, seconded by Ottesen to approve the agenda as submitted. Motion carried unanimously.

Reports

1. Main Street

Ottesen gave the Main Street report noting that reconstruction of East 4th Street in Downtown Waterloo began, and construction crews are currently working on the 200 block. Ottesen noted that it is anticipated that it will take approximately 6 weeks to work on each block, noting that the 100 and 300 blocks will be reconstructed as well this year. Ottesen also noted that prep work is already taking place for the upcoming Tour De'Loo festival, which will be held on Thursday, October 9th.

2. Silos and Smokestacks

No report this month.

3. Grout

Olsson gave the Grout Museum report noting that the Old Homes Tour will take place, noting that there are going to be five homes on the tour. Olsson noted that the tour almost canceled, noting that some property owners had backed out of the tour. Olsson noted that in addition to the five houses on the tour, there will also be a tour of the Snowden House, as well as the Bridges Senior Living Center, which used to be the former Starlite Village Hotel. Olsson also noted that the Grout Museum should open

again approximately the second week of November after renovation and new construction is completed.

Public Hearings

No Public Hearings this Month

Discussion Items

1. Historical Preservation Ordinance Revision

Olsson noted that the definition for a Preservation Overlay District was added to the revision of the Historical Preservation Ordinance. Olsson also noted that an issue that needs to additional discussion, is what will be regulated in preservation overlay district. Quirk suggested that a work session be held to further discuss how Preservation Overlay Districts will be held, and Commission members agreed to hold a work session on August 12, 2008 at the public library. Ottesen noted that once the Ordinance is revised further after the work session, it needs to be passed along to the Assistant City Attorney for further review.

2. Kingbard Walking Tour

Potter noted over the past month, there have been communication problems to get things organized to hold a walking tour, and things are currently at a stand still. Ottesen suggested that the tour be put off for another year, and the Commission should search out grants to fund the tour.

3. HRDP Grant Application Feedback – Downtown Building Survey

Andera noted that the grant application for a downtown building survey was not awarded a grant, noting reviewers of the grant suggested that the boundaries for the survey area be more contiguous, as well as noting that there have been surveys done on some buildings within downtown. Commission members suggested that the state be contacted, and have a person of contact further elaborate on why the grant did not receive funding.

Hearing no further discussion chairperson Olsson adjourned the meeting at 5:46 P.M.

Respectfully submitted,



Tim Andera,
Associate Planner
Staff to the Commission