

**WATERLOO HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING – JULY 26, 2005 – 5:00 P.M.  
WATERLOO PUBLIC LIBRARY – 405 COMMERCIAL STREET**

Chairperson Malecek called the regular meeting of the City of Waterloo Historic Preservation meeting to order at 5:00 p.m.

Those in attendance were Malecek, Olsson, McKean, Newton, Quirk, and Anderson. Also in attendance were staff member Morgan Hoosman and city attorney Chris Wendland. A community member, David Deeds was also in attendance.

**Approval of Agenda**

*A motion was made by McKean to approve the agenda as submitted. Seconded by Olsson, and passed unanimously.*

**Approval of Agenda**

*A motion was made by McKean to approve the minutes of the June 28, 2005 meeting as submitted. Seconded by Olsson, and passed unanimously.*

**Hearings**

**Waterloo Historic Preservation Ordinance Revision**

*A motion was made by McKean to open the public hearing at 5:16 p.m. Motion was seconded by Olsson. Motion carried unanimously and Malecek declared the hearing open.*

Olsson stated the subcommittee had been working on a final draft of the ordinance revision. Olsson noted the revised ordinance was compared to the current version, and also included the comments from the Highland District meeting and Kerry McGrath. Olsson also noted that there was a some sections of the draft ordinance revision for final decision on any changes to language before final approval.

First, Malecek opened the floor for public comment. There was no statements from the public.

*A motion was made by Olsson to close the public hearing. Motion was seconded by McKean. Motion carried unanimously.*

Quirk questioned how the Commission ensured the regulations of state and federal government were included into the revised ordinance. Malecek stated the draft ordinance was reviewed by Kerry McGrath, the Certified Local Governments Coordinator at the Iowa State Historic Preservation Office, and city attorney, Chris Wendland has reviewed the ordinance throughout the process. Olsson stated the Commission should discuss changes to the highlighted sections of the draft ordinance, noting Wendland had submitted comments and suggestions to the areas. The Commission reviewed the highlighted sections of the draft ordinance, and came to a consensus on final changes.

*A motion was made by McKean to recommend approval of the revised Waterloo Historic Preservation Ordinance subject to final corrections and revisions. Seconded by Newton. Motion carried unanimously.*

### **Discussion Items**

#### **Commission Bylaws**

Malecek stated the Ordinance, Preservation Plan, and & Design Guidelines subcommittee could review the draft bylaws for consistency with the revised ordinance, and submit a draft to the Commission next month.

#### **Subcommittees**

Malecek suggested new members review the subcommittees of the Commission and they can be voted to a committee at the next meeting.

#### **Preservation Activities**

Malecek stated that he secured a location for the Preservation Awards event. It was decided to hold the reception on August 22, 2005 at 7 p.m. at CU Restaurant in the Rath Room. Malecek noted the award to the City of Waterloo for Memorial Hall would be given at the City Council meeting at 5:30 p.m. at City Hall prior to the reception. Malecek stated he would work with staff to send out invitations and press releases. Malecek stated the intern, Alli, had taken photographs of all the homes for the Walking/Driving Tour of Columbia Circle historic area, and was working on gathered historical information. Malecek suggested to tour event should be held off until fall. Deeds suggested the Commission postpone the tour until next spring during National Preservation Month since there will be several other home/building tours in the late summer and fall this year. The Commission decided to postpone the tour until spring 2006.

#### **Historic Preservation Website**

Hoosman stated information has been gathered from the Waterloo public library on the city's website, but the Commission could discuss further at next month's meeting.

#### **925-927 Sycamore Street property**

Anderson stated trial was held on July 20, 2005, and the judge gave Gleason up to 120 days to bring the property to a safe standard.

#### **Walnut Neighborhood Homes**

Malecek stated there will be a meeting with Vandewalle & Associates on August 3, 2005 to discuss the Walnut neighborhood homes.

Hearing no further discussion chairperson Malecek adjourned the meeting at 5:45 P.M.

Respectfully submitted,

Morgan Hoosman  
Associate Planner  
Staff to the Commission