

**WATERLOO HISTORIC PRESERVATION COMMISSION
REGULAR MEETING – August 15, 2017– 4:30 P.M.
First Floor Conference Room, City Hall**

Ottesen called the regular meeting of the City of Waterloo Historic Preservation Commission meeting to order at 4:35 p.m.

Commission Members in attendance were: Ottesen, Stevens, Price, Jenson and Miller.

Commission Member(s) absent were: Orlando and Jaacks.

Others Present: Ed Gallagher – Grout Museum Liaison and John Dornoff – Planning Staff

Approval of Agenda

Motion made by Jenson, seconded by Price to approve the agenda of the August 15, 2017 regular meeting amending to add Civil Rights Grant under hearings. Motion carried unanimously.

Approval of Minutes

Motion made by Miller seconded by Price to approve the minutes of the July 18, 2017 regular meeting with an amendment showing Price not present at last meeting. Motion carried unanimously.

Hearings

Hearing for approval to apply for the 2017 CLG Grant.

Dornoff stated that he had to have the draft application into the SHPO office yesterday (August 14, 2017) and focused the grant to acquire additional money for the survey of the Triangle area. Last month there did talk between education and the survey with the survey seem to be coming to the forefront so he went with that idea. He can change the grant before the final application needs to be in August 31st.

It was moved by Jenson, seconded by Price to recommend that an application be submitted for the Certified Local Government Grant to fund a survey of the Triangle area of Waterloo. Motion carried unanimously.

Hearing for approval to apply for the 2017 African-American Civil Rights Preservation Grant.

Dornoff explained the grant and why we needed to get approval today since it will take several weeks to write this grant.

Dornoff asked Stevens for advice on what should be applied for with the grant. Stevens said that education is important in addition to the survey of the Triangle area.

It was also mentioned about the many organizations that play an important role in the area including the churches, Boy and Girls club, KBBG who could also be a part of this project.

Stevens will provide Dornoff a list information significant to African-American history that will help with applying for the grant.

It was moved by Price, seconded by Stevens to recommend that a application be submitted for the 2017 African American Civil Rights Preservation Grant based. Motion carried unanimously.

Reports

1. Main Street

Ottesen reported that the Main Street Design Committee met last week and there was 5 reviews including signing and seating areas. The committee prefers not to have backlit signs and prefers options that are more ascetically pleasing.

Tour d'Loo will be in October. Instead of having Taste D'Loo there will be a restaurant week but a date has not been set.

Main Street is staring to prepare for winter activities

2. Silos and Smokestacks.

No Report, commission asked Dornoff to contact Streed to try to get more information from Silos and Smokestacks.

3. Grout Museum

Tour of Homes is August 26th from 1 to 5pm. Miller noted that there is no homes on the tour in the Highland District.

The Grout board will not be meeting this month.

The Korean War exhibit is ongoing at the museum.

4. Rath Administration Update

No Update at this time.

5. Walnut Survey

Dornoff reported that the city council approved the contract with the consulting company Louis Berger on August 7th, and is waiting for the mayor's signature so it can move to the next step.

Discussion Items/Possible Actin Items

1. Design Guidelines

Miller found on the Highland website design guidelines from 2012. Ottesen said he thought they were approved but was not sure what happened as the commission spent many months working on them.

Dornoff will research and find out if it needed to go to council and if they were approved.

2. Library Presentation October 17th, 2017

The commission will be presenting at the library on October 17th and the title of the presentation will be “Difficulties and Opportunities for Historic and Cultural preservation in Waterloo.”

Commission members will need to make presentations along with Pat Morrissey.

3. Most Endangered Buildings 2017

Dornoff was given information for two properties from Price, will now complete the list and send through channels to promote it.

4. Most Endangered Buildings List 2018

There was discussion if the next list should be entirely new or would new properties be added to the existing list. Discussion turned to adding to the list so long as there is new listings every year and the list does not become stale.

It was suggested that the Castle Apartments be put on the list although Dornoff noted that they are number one on the demo list for this year and the Police Department wants them down immediately.

Crawford’s Laundromat on Logan, former Cozy Inn now Greer’s Funeral Home, old gas station north of the Iowa Northern tracks on Logan was suggested for this year.

5. Other Discussion

There was no dilapidated housing meeting this month.

6. Action Plan

Went over the action plan, Endangered Buildings 2017 will go green by next month but still behind on some items.

7. School Art Project

Will discuss next month when Orlando is present.

8. Funding

CIP process will be starting up in October. What are some of the suggestions to put on the CIP for 2019-2023?

- Revolving Loan Funds
- Signage for Historic Districts including gateways
- Dunsmore House refurbishment

Jenson will look into the cost for refurbishing the Dunsmore House.

9. Website

Dornoff noted that the commission now has web presence but it is very primitive at this point, will be a work in progress.

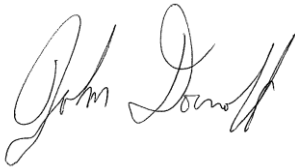
10. Other Discussion

Ottesen mentioned that he testified at the hearing for the new grocery store in the Walnut Neighborhood but it would require the House of Hope building that is 95 years old to be demolished. He noted that in the last survey it was rated as not contributing to the district, and would not be included in the upcoming Walnut Survey although he did note at its age it could now be considered historic or part of the district.

Adjournment

Ottesen adjourned the meeting at 5:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "John Dornoff". The signature is written in black ink and is positioned above the typed name.

John Dornoff
Planner I